

# THE UNIVERSITY OF BURDWAN



## **UNIVERSITY REGULATIONS RELATING TO B.A./ B.Sc./ B.Com. EXAMINATIONS UNDER THE CHOICE BASED CREDIT SYSTEM ( CBCS )**

In exercise of the powers conferred upon it by Section 52 and Sub-section (xx), (xxi), (xxii) & (xxiii) of Section 21 of the Burdwan University Act, 1981 (West Bengal Act XXIII of 1981) read with the update amendments, the appropriate authority approves the following Regulations, namely:

**UNIVERSITY REGULATIONS RELATING TO B.A./B.Sc./B.Com. EXAMINATIONS UNDER THE CHOICE BASED CREDIT SYSTEM ( CBCS )**

### **U.Reg. (CBCS) 1:**

These Regulations shall come into force from the academic year 2017-2018.

### **U.Reg. (CBCS) 2:**

Henceforth, there shall be two Programmes of studies leading to B.A./B.Sc./ B.Com. Degree and each Programme shall be of six semesters' and three years' duration. One shall be termed as "THREE YEAR B.A./ B.Sc./ B.Com. HONOURS PROGRAMME" and the other as "THREE YEAR B.A./ B.Sc./ B.Com. GENERAL PROGRAMME".

### **U.Reg. (CBCS) 3:**

Definitions:

In these regulations, the following definitions have been incorporated

3.1 "University" means The University of Burdwan established and incorporated under The Burdwan University Act.

3.2 "College" means Non-Government College/ State aided college/Government college affiliated to this University.

3.3 "Under Graduate Course of Study" i.e., 'UG' means a three year Programme of study divided into six semesters, each of six months duration, to be pursued after successful completion of 10+2 examination from any recognised Council/Board.

3.4 "Academic Session" means academic year from July to June.

- 3.5 “Year” means the period commencing from 1st day of July and ending on 30th June of the following year.
- 3.6 “Semester” means a period of six months i.e., July to December and January to June of each academic session.
- 3.7 “Grade” means a numeric value between 4 and 10 based on percentage of marks obtained in a course as envisaged in U. Reg (CBCS) 7 (iv).
- 3.8 “Credit”, a numeric value, is the unit by which the weight of a course is measured. One Credit is equivalent to one hour of teaching (Theoretical or Tutorial) or two hours of Practical work/Field work per week in a semester.
- 3.9 “Grade Point” is the product of Grade and Credit Value of a particular course.
- 3.10 “Letter Grade” is an index of the performance of students in a said Programme. Letter Grades are allotted by letters O, A+, A, B+, B, P and F.
- 3.11 “Semester Grade Point Average (SGPA)” means a measure of performance of a student in a semester. It is the ratio as expressed in U. Reg (CBCS) 7 (vi). It shall be computed and expressed up to two decimal places. SGPA will be calculated on the basis of all courses pursued by a candidate of the relevant Semester. Moreover, for Honours students, a separate SGPA will be calculated on the basis of CC and DSE of the relevant Semester.
- 3.12 “Cumulative Grade Point Average (CGPA)” means a measure of cumulative performance of students over all the semesters. It is the ratio as expressed in U. Reg. (CBCS) 7 (VII). It shall be computed and expressed up to two decimal places. CGPA will be computed on the basis of SGPAs of all the Semesters. Moreover, for Honours students, a separate CGPA will be calculated on the basis of SGPAs of all the Semesters in respect of CCs and DSEs.
- 3.13 “Grade Card” means a certificate issued to each candidate generally containing course type, course code, course title, grade, credit values and grade points along with SGPA of that semester/CGPA of the Programme.
- 3.14 “Enroll” means enrollment of a student for appearing at Semester-end Examination.
- 3.15 MIL means Modern Indian Language.
- 3.16 The Words and Expressions used but not defined shall be interpreted to have the same meaning as they have in The Burdwan University Act, The Burdwan University Statutes, Ordinances, Regulations, etc.

#### **U.Reg. (CBCS) 4:**

Examinations for both Honours and General Programmes shall be held in six (6) SEMESTERS – Semester-end Examination will be held generally in the last month of the each semester.

Every student shall have to register his/ her name as a student of the university as per norms in this regard, and enroll himself/ herself before appearing at each Semester end Examination.

Every student, appearing at any Semester Examination / Subsequent Examination(s) of B.A./ B.Sc./ B.Com. Honours/ General Programme, shall have to pay on each examination such fees as may be prescribed by the University from time to time at the time of filling up of Examination Forms. A candidate, who fails to qualify/ pass the examination or to present himself/ herself at an examination or to fulfill the criteria for receipt of the Admit Card, shall not be entitled to claim refund of fees.

An affiliated College/ Institution shall have to submit the prescribed forms, duly filled-in by the eligible candidates intending to appear at the said examination(s) and duly forwarded by the Principal/ Teacher- in- Charge of the college/ institution concerned, to the Controller of Examinations within the date to be fixed by the Controller of Examinations for the purpose.

Examination will be conducted on the basis of the Syllabi to be framed by the Boards of Under- graduate Studies concerned and duly approved by the appropriate authorities from time to time.

#### **# Duration of Examinations (For both Hons. & General Programmes)**

<b>Subjects</b>	<b>Marks</b>	<b>Duration</b>
Theoretical Papers	60	3 Hours
Theoretical Papers	40	2 Hours
AECC – 1 (ENVS) (MCQ Pattern)	80	2 Hours
AECC – 2 (Com. Eng. or MIL) (MCQ Pattern)	50	1 Hour 30 minutes
Practical Papers	Up to 20	4 Hours maximum*
Practical Papers	Above 20	5 Hours maximum*

***\* Actual duration of Practical Examination to be determined by the Board of Studies concerned and duly approved by the appropriate authorities.***

### **U.Reg. (CBCS) 5:**

A candidate (Regular/ Back) shall have to complete Sem.-I, Sem.-II, Sem.-III, Sem.-IV, Sem.-V & Sem.-VI Honours/ General Examinations within seven (7) consecutive years including his/her original year of enrolment in Sem.-I Examination subject to the condition that not more than three (3) consecutive chances shall be allowed in each Semester.

If any of the chances, mentioned above, is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.

To appear at Final Semester-end Examination (Semester – VI), a candidate shall have to clear all previous Semesters (i.e., Semester I to Semester V).

Before successful completion of all the Semester examinations, no Diploma/ certificate will be issued to any candidate. However, Final Degree/Diploma/Certificate will be issued to the successful candidates at the Convocation.

To qualify for position in the Merit List, a candidate shall have to pass all the semesters in his/ her due first- original chance.

### **U.Reg. (CBCS) 6:**

Candidates, admitted to Three Year B.A./B.Sc./B.Com. (Honours/General) Programmes, shall have to opt for the Courses/ Group of Courses as prescribed by the appropriate authorities of the University from time to time. The present **Programme Structures** are as follows:

**6.1.1 Core Course (CC)** : A course, that should compulsorily be studied by a candidate as a core requirement, is termed as a core course.

**6.2 Elective Course** : Generally a course, which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/ skill, is called an Elective Course.

**6.2.1 Discipline Specific Elective (DSE) Course** : A course, which is to be offered in the main discipline/ subject of study, is referred to as Discipline Specific Elective. This course is to advance knowledge and skill in the Core Course domain.

**6.2.2 Generic Elective (GE) Course** : An elective course, chosen generally from a subject of study other than Core Course(s) with an intention to seek a wide exposure, is called a Generic Elective Course.

**However, such Generic Elective (GE) Course will be chosen Streamwise i.e., BA/B.Sc./B,Com. by a student of Honours/General programme.**

In case of BA/B.Sc. Honours Programme, except Biotechnology (Hons.) & Biochemistry (Hons.), a student shall have to choose 4 Generic Electives strictly from 2 subjects of choice taking exactly two courses from each subject. Such a student shall have to study the curriculum of the GE of a subject specified for the relevant Semester. A student of Biotechnology (Hons.) / Biochemistry (Hons.) shall have to study Generic Electives specified in the respective syllabus.

[For example, a candidate pursuing any Arts subject as core course, must opt for Generic Elective (GE) Course from amongst the subjects of Arts Stream available in a college.]

In case of B.A. General Programme, a student shall have to choose 2 Generic Electives strictly from one particular subject which will be different from the core subjects including the core languages (L<sub>1</sub> and L<sub>2</sub>). Such a student shall have to study the curricula of GE-1 & GE-2 of that subject in the 5<sup>th</sup> & 6<sup>th</sup> Semesters respectively.

In case of B.Com. Honours/ General Programme, a student shall have to study Generic Electives specified in the respective syllabus.

Stream-wise list of subjects is annexed herewith.

**N.B.**- A core course, offered in a subject, is to be treated as an elective by other subject and such electives are to be referred to as Generic Elective.

**6.2.3 Dissertation/Project** : An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

**6.3 Ability Enhancement Courses (AEC)** : The Ability Enhancement (AE) Courses are of two kinds- Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Course (SEC).

**6.3.1 AECC:** These are the courses based on the contents that lead to knowledge enhancement and consist of Environmental Studies (AECC – 1: Credits 4, marks-100 divided into two parts – 80 marks for Theory and 20 marks for Project work) & Communicative English/ MIL (AECC – 2: credits 2, marks-50). These are mandatory for all disciplines.

**6.3.2 SEC:** SEC are value- based and/ or skill- based and are aimed at providing hands-on-training, competency, skill, etc. These courses will be minimum 2 for Honours Programmes and 4 for General Programmes. These may be chosen from a pool of

courses designed to provide value- based and/or skill- based knowledge and would contain both theory and practical/ hands-on-training/ field work. The purpose of these courses is to provide the students life-skill in hands-on-mode so as to increase their employability.

Modalities of selecting SEC by a student of Honours/General Programme shall be as follows:

- i. In case of B.A./ B.Sc. Hons. Programme, a student shall have to study 02 Skill Enhancement Courses strictly on the Honours Subject. Such a student shall have to study the curriculum of SEC on the Honours Subject concerned specified for the relevant Semester i.e. SEC-1 in the 3<sup>rd</sup> Semester and SEC-2 in the 4<sup>th</sup> Semester,
- ii. In case of B.Com. Hons. Programme, a student shall have to study 02 Skill Enhancement Courses as specified in the relevant curriculum.
- iii. Skill Enhancement Courses be chosen stream wise ( ie. B.A./ B.Sc./ B.Com. ) by a student of General Programme,
- iv. In case of B.A. Gen. Programme, a student shall have to study 04 Skill Enhancement Courses strictly on two Subjects, opted for pursuing Core Courses, taking exactly 02 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned specified for the relevant Semester i.e. SEC-1 in the 3<sup>rd</sup> Semester, SEC-2 in the 4<sup>th</sup> Semester, SEC-3 in the 5<sup>th</sup> semester and SEC-4 in the 6<sup>th</sup> Semester.
- v. In case of B.Sc. Gen. Programme, a student shall have to study 04 Skill Enhancement Courses strictly on two Subjects out of the three, opted for pursuing Core Courses, taking exactly 02 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned specified for the relevant Semester i.e. SEC-1 in the 3<sup>rd</sup> Semester, SEC-2 in the 4<sup>th</sup> Semester, SEC-3 in the 5<sup>th</sup> semester and SEC-4 in the 6<sup>th</sup> Semester.
- vi. In case of B.Com. Gen. Course, a student shall have to study 04 Skill Enhancement Courses as specified in the relevant curriculum.

**6.4 Practical/Tutorial:** Every Core, Discipline Specific and Generic Elective Course will have one Practical/Tutorial. Wherever there is a practical, there will be no tutorial and vice- versa.

## 6.5 Programme Structure (Honours & General)

Course Components	No. of Courses					
	B.Sc.		B.A.		B.Com.	
	Honours	General	Honours	General	Honours	General
Core Course (CC)	14	12	14	12	14	12
Discipline specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective ( GE) Course	4	----	4	2	4	2
Ability Enhancement Compulsory Course ( AECC )	2	2	2	2	2	2
Skill Enhancement Course ( SEC )	2	4	2	4	2	4
Total	26	24	26	24	26	24

### 6.5.1 Credit Details of the Courses of B.A./ B.Sc./ B.Com.( Honours ) under CBCS

Courses	Credit			
	Practical Based Courses		Non-Practical Based Courses	
	Theory + Practical	Total	Theory + Tutorial	Total
1. Core Course (14 Courses)	(14 X 4) + (14 X 2)	84	(14 X 5) + (14 X 1)	84
2. Elective Courses ( 8 courses)				
2A. DSE (4 Courses)	(4 X 4) + (4 X 2)	24	(4 X 5) + (4 X 1)	24
2B. GE (4 Courses)	(4 X 4) + (4 X 2)	24	(4 X 5) + (4 X 1)	24
3. Ability Enhancement Courses				
3A AECC - 1 (ENVS)	(4 X 1)	4	(4 X 1)	4
AECC - 2 (Com. Eng./MIL)	(2 X 1)	2	(2 X 1)	2
3B SEC (2 Courses of 2 credits each)	(2 X 2)	4	(2 X 2)	4
TOTAL CREDIT		142		142

#### # Optional Dissertation/Project Work in place of one DSE Course (6 Credits) in 6<sup>th</sup> Semester

An Under-graduate Honours Degree in a subject is to be awarded if a student successfully completes 14 core courses in that subject, 4 courses each from a list of DSE and GE respectively, 2 courses in AECC and minimum 2 courses in SEC as per the provisions envisaged in these regulations.

### **6.5.2 Credit Details of B.A./ B.Sc./ B.Com.(General) Programme under CBCS**

Courses	Credit			
	Practical Based Courses		Non-Practical Based Courses	
	Theory + Practical	Total	Theory + Tutorial	Total
1. Core Course (12 Courses)	(12 X 4) + (12 X 2)	72	(12 X 5) + (12 X 1)	72
2. Elective Courses ( 6 courses)				
2A. DSE (6 Courses for B.Sc./ 4 Courses for B.A and B.Com.)	(6 X 4) + (6 X 2)	36	(4 X 5) + (4 X 1)	24
2B. GE (4 Courses)	----	--	(2 X 5) + (2 X 1)	12
3. Ability Enhancement Courses				
3A AECC - 1 (ENVS)	(4 X 1)	4	(4 X 1)	4
AECC - 2 (Com. Eng./MIL)	(2 X 1)	2	(2 X 1)	2
3B SEC (4 Courses of 2 credits each)	(4 X 2)	8	(4 X 2)	8
TOTAL CREDIT		122		122

***# Optional Dissertation/Project Work in place of one DSE Course (6 Credits) in 6<sup>th</sup> Semester***

An Under-graduate General Degree in Science is to be awarded if a student successfully completes 4 core courses each in three subjects of choice, 2 courses each from a list of DSEs based on the three subjects of choice selected above, 2 courses in AECC and minimum 4 courses in SEC as per the provisions envisaged in these Regulations.

An Under-graduate General Degree in Arts is to be awarded if a student successfully completes 4 core courses in two subjects of choice along with 2 core courses L<sub>1</sub> – 1 & L<sub>1</sub> – 2 (English) to be studied in 1<sup>st</sup> and 3<sup>rd</sup> Semesters respectively and 2 core courses L<sub>2</sub> – 1 & L<sub>2</sub> – 2 (MIL) to be studied in 2<sup>nd</sup> and 4<sup>th</sup> Semesters respectively, 2 courses each from a list of DSEs based on the two subjects of choice selected above and 2 courses from the list of GEs, 2 courses in AECC and minimum 4 courses in SEC as per the provisions envisaged in these Regulations.

An Under-graduate General Degree in Commerce is to be awarded if a student successfully completes the course of studies specified in the respective curriculum.



## SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS

### B.A./ B.Sc./ B.Com. Honours Programme

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC (6)	CC-1&2	CC-3&4	CC-5, 6 &7	CC-8, 9,10	CC-11 & 12	CC-13 & 14	14	84
DSE (6)					DSE-1 DSE-2	DSE-3 DSE-4	04	24
GE (6)	GE-1	GE-2	GE-3	GE-4			04	24
AECC (2)	AECC - 1	AECC - 2					02	04+02 =06
SEC (2)			SEC-1	SEC-2			02	04
Total No. of Courses per Sem.	4	4	5	5	4	4	26	-----
Total Credit perSemester	22	20	26	26	24	24	-----	142

### B.A. General

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2 (6)	CC (1A, 2A)	CC(1B, 2B)	CC(1C, 2C)	CC (1D, 2D)			8	48
Language CC- 1,2 (6)	(L <sub>1</sub> -1)	(L <sub>2</sub> -1)	(L <sub>1</sub> -2)	(L <sub>2</sub> -2)			4	24
DSE- 1,2 (6)					DSE (1A 2A)	DSE(1B 2B)	4	24
GE (6)					1 (GE-1)	1 (GE-2)	2	12
AECC (2)	AECC - 1	AECC - 2					2	04+02 =06
SEC (2)			SEC-1	SEC-2	SEC-3	SEC-4	4	08
Total No. of Courses per Sem.	4	4	4	4	4	4	24	-----
Total Credit per Sem.	22	20	20	20	20	20	-----	122

## B.Sc. General

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2,3 (6)	CC(1A, 2A, 3A)	CC(1B, 2B, 3B)	CC(1C, 2C, 3C)	CC(1D, 2D, 3D)			12	72
DSE- 1,2,3 (6)					DSE (1A, 2A, 3A)	DSE(1B 2B, 3B)	6	36
GE (6)	-----	-----	-----	-----	-----	-----	-----	-----
AECC (2)	AECC - 1	AECC - 2					2	04+02 =06
SEC (2)			SEC-1	SEC-2	SEC-3	SEC-4	4	08
Total No. of Courses per Sem.	4	4	4	4	4	4	24	-----
Total Credit per Sem.	22	20	20	20	20	20	-----	122

## B.Com. General

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2 (6)	CC 1, CC 2	CC 3, CC 4	CC 5, CC 6	CC 7, CC 8	CC 9, CC 10		10	60
Language CC- 1,2 (6)	(L <sub>1</sub> -1)		(L <sub>1</sub> -2)				2	12
DSE- 1,2 (6)					DSE 1 DSE 2	DSE 3 DSE 4	4	24
GE (6)		GE-1				GE-2	2	12
AECC I (4) AECC II (2)	AECC - 1	AECC - 2					2	04+02 =06
SEC (2)			SEC-1	SEC-2, SEC 3		SEC-4	4	08
Total No. of Courses per Sem.	4	4	4	4	4	4	24	-----
Total Credit per Sem.	22	20	20	20	20	20	-----	122

### **U.Reg. (CBCS) 7:**

The evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

- i. Each semester- assessment shall be divided into four (4) discrete components, viz. C<sub>1</sub>, C<sub>2</sub>, C<sub>3</sub> and C<sub>4</sub>. Internal Assessment of each course will consist of C<sub>1</sub>, C<sub>2</sub> & C<sub>3</sub> taken together. The students are to be informed about the modalities of continuous assessment activities well in advance. The first component (C<sub>1</sub>) of assessment shall be 5 (five) marks of each course having full marks 75 or 50 (except AECC – 2) as the case may be. It will be based on class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus is to be completed. The continuous assessment of C<sub>1</sub> will be consolidated during the 8<sup>th</sup> week of the semester concerned. The second component (C<sub>2</sub>) of assessment shall be 5 (five) marks of each course having full marks 75 or 50 (except AECC – 2) as the case may be. It will be based on class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus is to be completed and the continuous assessment of C<sub>2</sub> will be consolidated during the 16<sup>th</sup> week of the semester concerned. Appearance in C<sub>1</sub> & C<sub>2</sub> is mandatory. C<sub>3</sub>, wherever applicable, would comprise 5 (five) marks for attendance only in CC, DSE and GE. Award of 5 marks on class attendance shall be given in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

All records relating to C<sub>1</sub>, C<sub>2</sub> & C<sub>3</sub> shall have to be preserved by the Colleges at least for a period of one year after the completion of the relevant Semester-end Examination.. The University Authority may ask for any such records, if required.

- ii. During the 21<sup>st</sup> – 23<sup>rd</sup> weeks of a semester, Semester- end Examination shall be conducted for each course and the proportion of C<sub>4</sub> will be 80% of the total marks of each course. To qualify in a Practical-based course, an examinee is to appear in the Theoretical as well as the Practical portion of the examination in the same semester.
- iii. The marks obtained in each course in a semester shall be the sum of C<sub>1</sub>, C<sub>2</sub>, C<sub>3</sub> & C<sub>4</sub> and shall be awarded in the form of Grade. The combined marks of C<sub>1</sub>, C<sub>2</sub>, & C<sub>3</sub> course-wise against University Roll No. of each candidate is to be submitted to

the University by the Colleges in the prescribed format before completion of each Semester-end theoretical examination.

iv. The Percentage, Grade, and Grade Point shall be as hereunder:

Percentage of Marks	Grade( $G_i$ )	Grade Point ( $G_i \times v_i$ )
90% to 100%	10	$10 \times v_i$
80% and above but below 90%	9	$9 \times v_i$
70% and above but below 80%	8	$8 \times v_i$
60% and above but below 70%	7	$7 \times v_i$
50% and above but below 60%	6	$6 \times v_i$
40% and above but below 50%	5	$5 \times v_i$
35% and above but below 40%	4	$4 \times v_i$
Below 35%	Not Awarded	

Where  $v_i$  stands for Credit value of the  $i$ th course.

v. After declaration of the result of each semester, Grade card will be issued to each candidate containing Course Type, Course Code, Course Title, Credit Value, Grade obtained, Grade Point, and SGPA on the basis of all courses of the relevant Semester. Moreover, for Honours students, a separate SGPA on the basis of CC and DSE will be shown.

vi) 
$$SGPA (S_i) = \frac{\sum_{i=1}^n (G_i \times v_i)}{\sum_{i=1}^n v_i}$$
, where  $G_i$  stands for grade obtained by a candidate in  $i$ th course,  $v_i$  stands for Credit value of the  $i$ th course and  $n$  stands for the total number of courses in a particular semester.

vii) On successful completion of the programme, CGPA will be computed taking into account all the courses undergone by a student over all the semesters of a programme. Moreover, for Honours students, a separate CGPA will be shown. This CGPA will be calculated on the basis of SGPAs in respect of CCs & DSEs of all Semesters.

$$CGPA = \frac{\sum_{i=1}^N (V_i \times S_i)}{\sum_{i=1}^N V_i}$$
, where  $V_i$  stands for total credit of the  $i$ th semester, i.e.,  $V_i = \sum v_i$ ;  $S_i$  stands for SGPA obtained by a candidate in that semester and  $N$  stands for total number of semesters in a programme.

**Table for Letter Grade Norm**

<b>CGPA</b>	<b>Letter Grade</b>
9 and above	O (Outstanding)
8 to below 9	A+ (Excellent)
7 to below 8	A (Very Good)
6 to below 7	B+ (Good)
5 to below 6	B (Average)
4 to below 5	P (Pass)
Below 4	F (Fail)

- viii) The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be rounded off to two (2) decimal points and to be used in the Grade Cards.
- ix) Percentage Conversion Formula =  $(\text{SGPA or CGPA} \times 10) - 5.0$

**U.Reg. (CBCS) 8:**

Attendance of the students in the classes shall be governed by the Provisions of the existing Ordinances of the University.

**U.Reg. (CBCS) 9:**

The result of each semester for both Honours and General Programme shall be published stating the SGPA obtained by the students. If a candidate secures a minimum qualifying Grade 4 in all the courses, he/she will be declared to have qualified in the said semester and result will be shown as “ Q ”.

However, if a candidate fails to secure a minimum qualifying Grade 4 in any course, his/ her result of the semester- end examination(s) will be declared as SNC (Semester Not Cleared) and credit will be retained course-wise within the prescribed chance(s) in each semester.

**U.Reg. (CBCS) 10:**

Subject to successful completion of all the Semesters (From Semester I to Semester VI), the final result of a candidate shall be determined on the basis of SGPA obtained and the total credit earned in all the semesters taken together as envisaged in ***U.Reg. (CBCS) 7 (vii)***. A candidate will be considered to have passed B.A./ B.Sc./ B.Com. Honours Programme if he/ she secures a minimum Letter Grade B in CGPA subject to the provisions laid down above and a candidate will be considered to have passed B.A./ B.Sc./ B.Com. General Programme if he/ she secures a minimum Letter

Grade P in CGPA subject to the provisions laid down above. If a candidate fails to secure a minimum Letter Grade B or a minimum Letter Grade P, as the case may be, in CGPA, the result of such candidate will be declared as PNC (Programme Not Cleared).

**U.Reg. (CBCS) 11:**

A candidate can take admission to Semester-I within four (04) consecutive years including his/ her year of passing (10+2) Examination.

**U.Reg. (CBCS) 12:**

Subject to the fulfillment of the terms and conditions stipulated in these regulations, a candidate, who after prosecuting a regular Programme of Studies and filling up the Examination Form fails to appear at the examination or appears but fails to secure the minimum qualifying Grade in one or more course(s) of the relevant semester, be allowed to continue his/ her study for the immediate next semester and to appear at the semester-end examination concerned along with the previous semester-end examination(s), retaining credit, if any, in the same year/ subsequent year(s) within the prescribed chance(s).

A candidate who fails to fill up his/her Semester-end examination form in respect of Semester I will not be eligible for prosecuting further study in the same Academic Session. To appear at Semester II to Semester V Examinations, a candidate is to observe examination formalities for the immediately preceding Semester.

In case of Semester- I, there will be no provision of re-admission but such a student can take fresh admission to any course with the same Registration Number to any College under the University of Burdwan provided that he/ she can take fresh admission to Semester- I in the same college maximum twice.

The first chance of an examinee in respect of Semester II to Semester VI will be calculated on the basis of his/her enrolment in Semester I irrespective of his/her appearance in the examination for the semester concerned.

Intending candidates may drop Honours and switch over to General Programme before proceeding to 2<sup>nd</sup> Semester Course of studies on submission of written application by his/her own handwriting through the Principal/Teacher-in-charge of the College. In such case no credit will be retained and one chance in Semester I will be deemed to have lapsed.

**U.Reg. (CBCS) 13:**

There will be no scope of re-appearing at any Semester at any course including Internal Assessment, Class- test or Assignment or Seminar, Term Paper(s), Project Work(s), Field Report, Survey Report and Viva-voce, if any, for improvement of results.

**U.Reg. (CBCS) 14:**

Marks, awarded in the Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report, and Viva-voce, if any, and credit earned, if any, shall be retained to a candidate's performance in the subsequent chance(s).

**U.Reg. (CBCS) 15:**

Subject to the provisions of U.Reg. (CBCS) 14, a candidate, who appears at any semester-end examination in part or full after prosecuting a regular Programme of Studies and seeks for cancellation of his/ her semester-end examination concerned, may apply to the Controller of Examinations in his/ her own hand-writing, on its being duly forwarded by the Principal of the College where he/ she is enrolled, within 15 days from the date of completion of the examination of theoretical courses of the said semester-end examination. In that case, the entire examination of Core Course(s) of a particular subject, including the practical course(s), if any, shall be treated as cancelled and he/ she will be allowed to appear at that semester-end examination(s) afresh in subsequent year(s) within the prescribed chance(s).

**U.Reg. (CBCS) 16:**

The Board of UG Studies in the subject concerned shall recommend the name of the Paper-setters, Moderators, Head Examiners/ Conveners, Examiners both for theoretical and practical courses including external and internal as the case may be.

**U.Reg. (CBCS) 17:**

An Honours Student ( after exhaustion of all chances to appear at the Semester- end- Examination of the 6<sup>th</sup> Semester ) who fails to obtain at least a CGPA of Letter Grade B on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI taken together but obtains at least a CGPA of Letter Grade P on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI, he/ she shall be awarded Bachelor Degree (General Programme). However, an Honours Student ( not willing to avail the remaining chance(s) within the stipulated period ) who fails to obtain at least a CGPA of Letter Grade B on the combined results of Sem.- I, Sem.- II,

Sem.- III, Sem.- IV, Sem.- V & Sem.- VI taken together but obtains at least a CGPA of Letter Grade P on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI shall be declared Graduate of a General Programme provided that he/she must submit an application (in the prescribed format) through the Principal/ Teacher-in-Charge of the college concerned immediately after the publication of Post Publication Review Results declaring that he/she would not appear at the Semester- end-Examination of the 6<sup>th</sup> Semester though any chance remains.

**U.Reg. (CBCS) 18:** Rank, Merit List etc. will be determined based on CGPA only.

**U.Reg. (CBCS) 19:**

***POST- PUBLICATION REVIEW (PPR) OF ANSWER- SCRIPTS UNDER CBCS:***

**I. General Rules:**

- a) A candidate may apply for Post Publication Review of his/ her answer scripts in a maximum number of 50% of the total theoretical courses (excluding AECC & SEC, if any) appeared in each semester-end examination in the prescribed form and manner and on submission of requisite fees within the date as per notification to be issued by the office of the Controller of Examinations. But he/ she must have to secure a minimum Grade 4 in the remaining theoretical courses (excluding AECC & SEC, if any) of that particular semester.
- b) There shall be no scope of Post Publication Review of Practical Course(s), Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report and Viva-voce, if any.
- c) Post Publication Review and Post Publication Scrutiny of the same course of a semester shall not be allowed.
- d) Incomplete and faulty application is liable to be rejected without any intimation to the candidate/ college concerned.
- e) Under no circumstances, fees, once paid, for Post Publication Review shall be refunded.
- f) Prayer for Post Publication Review in prescribed manner in respect of any semester-end examination can not be related to the appearance at the next Semester- end-Examination. Candidates who applied for Post Publication Review, may make



necessary preparation for the subsequent Semester- end Examination(s) on the basis of his/ her original result.

## II. Computation of Results:

- a) Calculation of final marks after Post Publication Review shall be made course wise and result will be finalized accordingly.
- b) If the marks awarded by the Post Publication Review examiner in a course do not exceed the original award by more than 10% of the full marks in that course then the Review examiner's award shall be accepted as final marks in that course. On the other hand, if the increase in marks exceeds 10% of the full marks in that course then the marks to the extent of 10% of the full marks *plus* half of the marks in excess of 10% of the full marks shall be accepted as final marks of the candidate in that course.
- c) If the marks awarded by the Post Publication Review examiner in a course do not reduce the original award by more than 5% of the full marks in that course then the Review examiner's award shall be accepted as final marks in that course. On the other hand, if the decrease in marks exceeds 5% of full marks in that course, the marks to the extent of 5% of the full marks *plus* half of the marks in excess of 5% of the full marks shall be accepted as final marks of the candidate in that course,  
Provided that such reduction does not result in the failure of a Candidate in a course in any Semester. In case of CGPA of Honours Programme such reduction does not result in the failure of a successful Candidate who has already obtained at least a CGPA 5 (Letter Grade B). In case of CGPA of General Programme such reduction does not result in the failure of a successful Candidate who has already obtained at least a CGPA 4 (Letter Grade P).
- d) If the difference between the original marks and the marks after Post Publication Review in a course is more than 20% of the full marks in that course, the relevant answer script(s) shall be referred to a third examiner and in that case the average of those three awards, given by the three examiners, shall be accepted as the final marks in that course.
- e) While making calculation, any fractional figure shall be rounded-off to the next higher integer.

f) In case of an unsuccessful candidate, addition of marks on Post Publication Review in a course shall be given effect only when it leads to a change in his/ her result status with respect to his/ her original result, otherwise, the original award shall be retained and in that case no fresh Grade Card shall be issued to such candidate.

g) Any addition or subtraction of marks, declared by the University after Post Publication Review, shall be treated as final and binding on the candidate. No further application for consideration of Post Publication Review result shall be entertained.

**U.Reg. (CBCS) 20:**

***POST- PUBLICATION SCRUTINY OF ANSWER- SCRIPTS UNDER CBCS:***

a) A candidate can apply for Post Publication Scrutiny in one or more courses irrespective of marks provided that Post Publication Scrutiny and Post Publication Review of the same course of a Semester shall not be allowed.

b) Post Publication Scrutiny does not mean re-examination/ re-assessment of script(s) but involves verification of script(s) and record(s) to ascertain –

1) marks have been assigned to each of the required number of answer(s) made by a candidate as per instruction printed on the question paper,

2) totaling of marks awarded by the examiners on the scripts and/ or mark- slips as the case may be, has correctly been done and

3) posting of marks has been made correctly from

i) Scripts to Mark- slips

ii) Mark- slips to Tabulation Sheets and

iii) Tabulation Sheets to individual Grade Card

c) There shall be no scope of Post Publication Scrutiny of Practical Course(s), Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report and Viva-voce, if any.

d) A candidate, applying for Post Publication Scrutiny of his/ her answer- script(s), shall have to accept the change in his/ her marks after Post- Publication Scrutiny.

e) Fees once paid for Post Publication Scrutiny shall not be refunded in any case.

**U.Reg. (CBCS) 21 :**

If any dispute arises as to the interpretation, intention or application of any of the provisions of these Regulations or any matter not covered by these Regulations, the decision of the Executive Council on that event shall be final and binding.

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ANNEXURE  
Stream-wise List of Subjects

Stream	Sl.	Subjects
Arts	1	Arabic
	2	Bengali
	3	Defense Studies
	4	Economics*
	5	Education
	6	English
	7	French
	8	Geography*
	9	Hindi
	10	History
	11	Mass Communication and Journalism
	12	Mathematics*
	13	Music
	14	Philosophy
	15	Physical Education*
	16	Political Science
	17	Psychology*
	18	Sanskrit
	19	Santali
	20	Sociology
	21	Urdu
Commerce	1	Accountancy and Finance
Science	1	Anthropology
	2	Biochemistry
	3	Biotechnology
	4	Botany
	5	Chemistry
	6	Computer Science
	7	Economics*
	8	Electronics
	9	Environmental Science
	10	Geography*
	11	Geology
	12	Mathematics*
	13	Microbiology

14	Nutrition
15	Physical Education*
16	Physics
17	Physiology
18	Plant Protection
19	Psychology*
20	Statistics
21	Zoology

\* means that the subjects are to be offered in Arts Stream as well as in Science Stream

**## Environmental Studies** - to be studied compulsorily by the students of Arts Stream, Science Stream and Commerce Stream.