



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**DR. BHUPENDRA NATH DUTTA SMRITI  
MAHAVIDYALAYA**

**PO-HATGOBINDAPUR, DIST- PURBA BARDHAMAN**

**713407**

**[www.dbndsm.edu.in](http://www.dbndsm.edu.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya is a rural college established in 1996 and is associated with the name of Dr. Bhupendra Nath Dutta, the younger brother of the Vedantic Scientist Swami Vivekananda and a pioneering personality of the glorious Bengal Renaissance. Dr. Dutta's involvement with Hatgobindapur and its surrounding areas went back to pre-independence days when he was involved to bring about the much awaited socio-economic development of this rural area. To commemorate his work and contribution, a decision had been taken in a mass meeting in 1983 to establish a general degree college in the name of Dr. Bhupendra Nath Dutta and thereafter Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya was established in 1996, as a State Govt. Aided College affiliated to The University of Burdwan.

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya is situated at Hatgobindapur proper in an ambient pollution free environment, which is 14 kilometers away from Burdwan township, linked by Burdwan-Kalna road. It has good road connectivity and Saktigarh, the nearest Railway Station is only 6 kms. away from the college. All sorts of agricultural marketing and shopping facilities are available at the place and Hatgobindapur is famous for its 'Hat' on Thursday and Monday of every week. Frequent local bus services, long route bus services linking Sub Divisional Head Quarters are also available with an important stoppage at this point.

### **Vision**

The College was established in 1996 to ease the avenues of success for overall development ranging from social, cultural, economic to aesthetic arena with due thrust on rural people especially S.C. , S.T. and OBC community and principally the women folk of these backward classes. It is to embark on a transformative journey of knowledge, innovation and success for the learner to cope up with the future needs and challenges in life with a view to attain sustainability to keep the flow to expansion and augmentation. The institution is keenly interested to provide all kind of facilities to the learner ranging from conveyance to arrange all along opportunities gained through facility arrangement by cooperation dialogue with the concerned authorities. Learner friendly ambient environment maintenance is our all time pre requisite to retain our age long heritage. The institution aspires to achieve the levels of ----

- Advancement in teaching learning,
- Centre of excellence
- Diversity in the fields spreading of moral or ethical values, learning styles etc.
- Age-long bonding between the teachers and learners
- Supportive mentality among the stake holders
- Sustainability attainment

### **Mission**

Upholding great societal as well as moral values among the students by sharing facilities to gear up to strengthen their solid footing in future either in the entry to immediate higher education and ultimately to boost up them in search of proper livelihood. More specifically the college aims at the mission of

- Imparting higher education to socially backward sections
- Capacity of building of critical thinking ability
- Introducing job oriented certificate courses
- Assisting poor but meritorius students to continue their higher studies
- Uplifting of rural poor people through non formal vocational courses

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The followings are the Institutional Strength of the college:

- Peaceful and healthy atmosphere
- Green environment
- Experienced and dedicated teaching faculty
- Student centric functioning with monitoring
- Cordial relationship with stakeholders
- Professionally skilled non-teaching staff
- Good number of students participation in Co-curricular, NSS and Sports activities
- Adequate number of books in the library
- A well equipped gymnasium

### **Institutional Weakness**

The followings are the weaknesses of the college:

- Shortage of adequate number of Non-teaching staff
- Poor language competence among the students because of socio-economic background
- Sortage of e-resources and physical journals in the library
- Shortage of ICT enabled classrooms
- Shortage of classrooms

### **Institutional Opportunity**

The followings are the Institutional Opportunities of the college:

- Skill based training to needy students
- Introduction of greater number of job oriented, skill enhancing and self-employed certificate courses
- Upgradation of the laboraories
- Development of journal section in the library
- Development of departmental library to extend the service to the students easily
- Scope of expansion of the building.

### **Institutional Challenge**

The followings are the challenges to the college:

- Paucity of fund for improvement of infrustructure and library
- Decreasing number of students in admission
- To convert examination-oriented approach to learning or skill-oriented approach
- To prepare students for higher studies and for self-employment.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya is an affiliated college under The University of Burdwan. The college strictly adheres to the curriculum as laid down by the University. The college offers fifteen honours courses and fifteen general courses. The college follows Choice Based Credit System (CBCS) which is framed by the affiliating university. The college ensures effective delivery of course curricula for the benefit of the students. In order to effective implementation of the curriculum, academic calendar is prepared for each session under the guidance of IQAC, taking into consideration of academic calendar of the parent university. The internal assessment strictly follows the university norms that include attendance, internal marks, assignments and seminars by the students. The departments ensure effective delivery of the syllabus with pre planned modules. The college offers courses that integrate cross cutting issues as a part of curriculum prescribed by The University of Burdwan. Apart from imparting theoretical knowledge on these issues through curriculum delivery, the college endeavours to make the students aware and responsible towards the issues related to professional ethics, gender, human values and environment and sustainability by conducting various events and programmes. The institution in the last five years has introduced several add-on courses like Introduction to GIS, Advanced excel and Gender sensitisation: building inclusive communities etc. and also value-added courses like Yoga education, health and wellness. Feedback from various stakeholders like students, alumni, employers and faculty members on the issues of syllabus, teaching learning, infrastructural facility, the academic performance and ambience of the institution are taken through a structured questionnaire. Feedbacks are analysed and communicated by the IQAC to the appropriate authority for further action and the same is available on the college website.

## **Teaching-learning and Evaluation**

The teaching learning and evaluation of Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya adheres to the regulations as laid down by The University of Burdwan and Dept. of Higher Education, Govt. of West Bengal. The total intake capacity of the college is 2107 (2109 in 2022-2023 with a special permission from the University) and the average enrolment is 40.08% in the assessment period of 2018-2019 to 2022-2023. Our college is situated in a rural area with a good number of SC, ST and OBC students. In the assessment period 46.31% seats of the reserved category have been filled up. The number of teaching staff has been increased from 38 to 81 with a student teacher ratio of 24.67% in the assessment period. 93.14% of sanctioned teaching post have been filled up. 73.62% of our teachers are qualified with NET/SET/Ph. D.

As per Rules and Regulations of The University of Burdwan our college has outlined its internal assessment and evaluation process. The internal assessment is based on class test or assignment or seminar. Semester end examination is conducted by the University. Any student can submit examination related grievance to the Centre-In- Charge or Grievance-redressal cell. Examination cell solves such grievances with utmost priority. Non-transparent or unfair evaluation practices if any are directly reported by the students to the Grievance-redressal cell. As of now we have not received any such grievance from the students.

Accomplishment and evaluation of Program Outcomes (POs) and Course Outcomes (COs) by the students have been one of the primary objectives of our teaching-learning process. We follow both direct and indirect method of PO-CO attainment and evaluation. Result analysis, Feedback survey, Student placement and Progression to higher education are the main parameters of the PO-CO attainment and evaluation. The average pass percentage during the periods stood at 83.03%. The lowest pass percentage was in the year 2018-19 (44.32%) whereas the highest pass percentage was in the year 2019-20 (99.62%). However, we have to consider the unusual situation of COVID-19 outbreak during the assessment period that limits the comparability of the results between years.

## **Research, Innovations and Extension**

The college encourages teachers and students in research, innovation and extension activities which is reflected in their activities. The institution has received grants in the departments of Chemistry, History, Economics and Commerce. The total amount of grant is 4.55 lakh. The college has created an ecosystem for innovations, Indian knowledge system etc. The cultural heritage cell has conducted different activities. Under Indian knowledge system, the departments of Sanskrit, Physical Education, Philosophy, Mass Communication & Journalism, Geography, History, Commerce have organized different courses on Sanskrit language & communications, research methodology, methods in Indian philosophy, field trip, educational tour and academic excursion respectively. For research works and pursuing doctoral degree 'no objections certificates' have been issued to faculty members. The college has conducted 24 such workshops/seminars/conferences including intellectual property right. The teachers of the college have actively engaged in publishing research papers and total 82 research articles have been published in UGC CARE listed journals as well as in some peer reviewed reputed journals. Teachers have also 44 number of publications in books and book-chapters in edited volumes and in national conference proceedings. The college has arranged different extension activities for students and faculties in the neighbourhood community for sensitizing the students to social issues for their holistic development. The students and teachers of the department of Mass communication & Journalism has conducted a community outreach programme. Students of the college have actively participated in general awareness programmes on the prevention of vector-borne diseases, AIDs, Covid-19, tree plantation etc. The college has received a grant of INR 25,000/- and INR 3,00,000/- in recognition to the national champion of football by Reliance foundation youth sports (RFYS) in 2020. The college has received recognitions from State

blood transfusion council, West Bengal, Block medical officer of health, Borshul BPHC, West Bengal, Mahatma Gandhi National Council of Rural education, Govt. of India, Physical education foundation of India, Govt. of India, and the University of Burdwan. The college has conducted various extension and outreach programmes through organized forums including NSS with involvement of community. The college has 22 MoUs/linkages with institutions in India for faculty exchange programmes.

### **Infrastructure and Learning Resources**

The college has its own campus area of 35050.16 sq. m out of which 4457.24 Sq.m is built up area. It includes academic and administrative buildings, two hostels, sports complex, Multi-Gym, Nabanna Mancha for cultural programme, college canteen and there are two ponds, one inside the main campus and the other outside the main campus. The college runs with eighteen departments. Presently the college has twenty-eight (28) classrooms including one smart classroom. Thirteen well equipped laboratories, four ICT enabled classrooms; and one well equipped seminar hall are frequently used. There are three computer laboratories out of them two in the departments of Mathematics and Commerce and one is general computer laboratory. Separate rooms are assigned for IQAC, NSS, NSOU. Adequate drinking water facility, toilet facility and sanitary pad vending machine are available in the campus. Physical Education department and the "Games and Sports Sub-Committee" organizes sports activities. College has two playgrounds for football, volleyball, and basketball. College has also a well-equipped Gymnasium. Annual athletic meet is organized every year by the college. College tries to maintain an eco-friendly environment by installing solar panel and using green generator as a power back-up system. The institution organizes different cultural programmes on special occasions. The college has collaborations with other academic and corporate institutes in the form MoU. College Library has a rich collection of over 19119 books including both the text and the reference books. Koha ILMS is used for the purpose of automation of the library. The Barcode is used to represent the accession numbers and the patron card number. Besides subscribing few printed journals, the college is a member of N-LIST project. The library provides various services like circulation, OPAC, reference service and periodicals service. The college uses office management software, library management software for management and governance purposes in the areas of online processing of student admission, fees payment, search the OPAC and access to e-resources.

### **Student Support and Progression**

Student being the primary stakeholder of the institution, curricular, co-curricular and extra-curricular support to them has been the utmost priority of the institution. As an outcome of these efforts their progression to higher education and the employment market has been steadily increasing over the assessment period thanks to the capacity development and skill enhancements programs of our college. Our college is set-up in a rural background with a large number of first generation learners who are economically backward but highly enthusiastic to learn and grow in life. To support their ambition of learning and growth we extensively support them in availing different scholarship schemes at college level as well as at the level of state government, central government and non-profit organisations. Different scholarship schemes cater to 70.63% students out of the total enrolled students in the assessment period. All the statutory and regulatory committees like Anti Ragging committee, Grievance Redressal Committee and Internal Complaints Committee are formed following appropriate regulations, rules and Acts and all these committees are adequately functional and active. Students' achievement in sports is exceptionally rich and a unique differentiator of our college. In the assessment period our students have secured 45 awards in different sports like football, volleyball, kho kho, and athletics at district, state and national level during the assessment period. In this regard we also note here their overwhelming participation in different sports as well as cultural activities which adds to the vibrancy of the

campus life. The College has a registered Alumni Association under West Bengal Societies Registration Act, 1961. The registration is done on 20.06.2024 which is out of the scope of our assessment period of 2018-19 to 2022-23.

### **Governance, Leadership and Management**

This criterion entitled 'Governance, Leadership and Management' is composed of mainly five component units: 1. Institutional Vision and Leadership, 2. Strategy Development and Deployment, 3. Faculty Empowerment Strategy, 4. Financial Management and Resource mobilization, 5. Internal Quality Assurance System. Keeping in vision the socio-cultural, economic and aesthetic development of the locality, the college goes ahead with a mission of upholding the great societal as well as moral values among the students by sharing facilities to gear up to strengthen their solid footing in future either in the entry to higher education or to boost up them in search of proper livelihood. This is perfectly reflected in institutional practices of decentralization and participation of all the stakeholders in administration that runs democratically abiding by rules and regulations of UGC, affiliating university (The University of Burdwan) and Higher Education Department of West Bengal Government. Strategies have been developed in accordance with the long and short term plans that have been reflected through the resolutions taken by Governing Body, IQAC, RUSA, Teachers' Council and the various Committees and Sub-Committees. The college implements e-governance in all aspects, especially after the COVID pandemic, in administration, admission, finance and accounts, library automation and examination. Accounts are maintained through office management software. Every expenditure is done according to budget and through proper channel such as Purchase Committee, Finance Committee and Governing Body concurrence. The college has self-appraisal system on daily basis and PBAS maintained by IQAC on the basis of which incumbent is promoted to the next higher position. The college provides various welfare schemes for teaching and non-teaching staff and students such as health services, Group insurance, Co-Operative and Credit Society as well as infrastructural facilities like purified drinking water, cold water, green generators etc. Facilities are provided to the physically challenged staff and students. The college has strategies for mobilization of funds. Funds received from RUSA 1.0, M.P.LAD and other organizations are properly utilized. The college goes for internal and external audit every year. IQAC plays a vital role in policy making and implementing infrastructural and academic and administrative development strategies.

### **Institutional Values and Best Practices**

The Institutional Values and Best Practices pivot around the mission and vision of the college. With the motto of upliftment of the women, Gender audit and five co-curricular activities have been organized. Besides, the students get support of ICC and Women's Development Cell. The institution is also committed to the cause of sustainable environment that gets evident with the installation of Solar panels, use energy efficient electrical appliances, proper management of waste, rain water harvesting, maintenance of college pond, regular plantation programs, use of lawn mower, declaration of plastic free zone, use of sustainable vehicles, landscaping with medicinal trees and upholding biodiversity. The college has also organized five programs promoting green beyond the campus. The facility of wheel chair and ramps assure barrier free environment. Green audit and energy audit has been done to provide credibility to the activities undertaken. Institutional efforts/initiatives in providing an inclusive environment include 9 programs like **Hool Divas, International Yoga Day, International Mother's Language Day or Bhasha Diwas, 25 she Baisakh, 22 she Shrabon, Vidyasagar Jayanti, Agomoni, Annual Social, Vani Vandana and Vasanta** that are organized every year and 10 programmes like **Independence Day, Partition Horrors Remembrance Day, Republic Day, Birth Anniversary of Netaji, Youth Day, Constitution Day, Teachers' Day, Condolence meeting** to pay respect

to the martyrs of Pulwama Attack on 14/2/2019 and Celebration of Silver Jubilee year and publication of code of conduct are dedicated for the Sensitization of students and employees to the constitutional obligations. The institutional best practices *Jemon Khela Temni Je Kaaj: Community Engagement through Sports and Naari hok Kandari: Fostering Women Leadership embody the core values of the college which is committed to the cause of weak and marginalized.* The Institutional Distinctiveness lies in its excellence in sports. Beginning from a humble background with bare minimal infrastructure and funding the dedicated and talented students, primarily from the SC, ST community, have gained accolade in diverse sports activities over last nine years. Their journey may be hailed as one from limitations to limelight.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR. BHUPENDRA NATH DUTTA SMRITI MAHAVIDYALAYA
Address	PO-Hatgobindapur, Dist- Purba Bardhaman
City	Burdwan
State	West Bengal
Pin	713407
Website	<a href="http://www.dbndsm.edu.in">www.dbndsm.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Amal Kumar Ghosh	0342-2584616	8145119292	-	bhupendranathdutta@yahoo.com
IQAC / CIQA coordinator	Nirmala Rajak	-	9434029146	-	nirmalarajakbni@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Burdwan	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	11-12-1998	<a href="#">View Document</a>
12B of UGC	11-12-1998	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PO-Hatgobindapur, Dist-Purba Bardhaman	Rural	8.65	4457.27

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English, Hons	36	HS	English	63	45
UG	BA,English, General	36	HS	English	100	10
UG	BA,Sanskrit, Hons	36	HS	Bengali	56	23
UG	BA,Sanskrit, General	36	HS	Bengali	80	35
UG	BA,History, General	36	HS	Bengali	100	80
UG	BA,History, Hons	36	HS	English,Bengali	81	22
UG	BA,Mass Communication And Journalism,Hons	36	HS	English,Bengali	32	12
UG	BA,Music,Hons	36	HS	Bengali	27	3
UG	BA,Political Science,General	36	HS	Bengali	100	47
UG	BA,Political Science,Hons	36	HS	English,Bengali	49	20
UG	BA,Philosophy,General	36	HS	Bengali	250	199
UG	BA,Philosophy,Hons	36	HS	English,Bengali	40	21
UG	BA,Geography,General	36	HS	English,Bengali	30	15
UG	BA,Geography,Hons	36	HS	English,Bengali	33	33
UG	BA,Economics,General	36	HS	Bengali	22	5

UG	BA,Physical Education,General	36	HS	Bengali	100	83
UG	BSc,Chemistry,General	36	HS	English,Bengali	29	14
UG	BSc,Chemistry,Hons	36	HS	English,Bengali	17	7
UG	BSc,Physics,General	36	HS	English,Bengali	29	3
UG	BSc,Botany,General	36	HS	English,Bengali	29	11
UG	BSc,Botany,Hons	36	HS	English,Bengali	19	9
UG	BSc,Zoology,Hons	36	HS	English,Bengali	17	10
UG	BSc,Zoology,General	36	HS	English,Bengali	29	11
UG	BSc,Mathematics,Hons	36	HS	English,Bengali	40	8
UG	BSc,Mathematics,General	36	HS	English,Bengali	29	2
UG	BSc,Nutrition,Hons	36	HS	English,Bengali	27	12
UG	BCom,Accountancy,Hons	36	HS	English,Bengali	56	13
UG	BA,Bengali,General	36	HS	Bengali	400	368
UG	BA,Bengali,Hons	36	HS	Bengali	81	67
UG	BCom,Commerce,General	36	HS	English,Bengali	142	3

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				85			
Recruited	0	0	0	0	1	0	0	1	47	36	0	83
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				18
Recruited	14	1	0	15
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	17	10	0	28
M.Phil.	0	0	0	1	0	0	4	9	0	14
PG	0	0	0	0	0	0	26	24	0	50
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	350	0	0	0	350
	Female	378	0	0	0	378
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	100	88	94	115
	Female	115	99	109	119
	Others	0	0	0	0
ST	Male	41	38	47	49
	Female	55	53	44	63
	Others	0	0	0	0
OBC	Male	63	55	62	47
	Female	103	101	97	83
	Others	0	0	0	0
General	Male	173	155	205	211
	Female	275	222	224	266
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		925	811	882	953

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya, as affiliated to the University of Burdwan, follows the curricula of its parent University Multidisciplinary/Interdisciplinary Courses to
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	<p>transform this establishment into a Holistic Multidisciplinary Institution. We are in view of integration of humanities and science through STEM. As the objective of multidisciplinary education being 'to Connect', it is an integral part of our education system. It is worth-mentioning that multidisciplinary education is important in holistic education. The role of learning any subject is fourfold: (1) Professional, which means preparing student for a career in a given field, (2) Utility and Relevance, which connects the subject to the development of societies, (3) Democracy and Citizenship, which relates to the subject literacy of the learner for informed participating in discussing and solving social problems and challenges, and (4) Cultural and Intellectual, which refers to improvement in learner's skills in critical thinking and intellectual nurturing. All these four dimensions are inter-related and an integral part of total education. It is beyond career-oriented learning, and transcends to overall development of human kind, be it social, cultural and universal. Multidisciplinary education is thus a necessity for integral development as well as personal improvement. It is extremely necessary to provide a greater exposure to a learner by giving him/her an opportunity to involve in multidisciplinary education.</p>
2. Academic bank of credits (ABC):	<p>The National Education Policy has launched the Academic Bank of Credits (ABC) to enhance a multidisciplinary, flexible approach to study. ABC is a virtual or digital storehouse that is a centralised repository housing the comprehensive credit records of individual students as they progress through their educational journey. Making a provision by offering flexibility through Multiple Entry and Multiple Exit with a touch of affectionate essence. We have to find out issues related to societal need and for which special efforts will be given to mitigate related challenges. We abide by the rules and regulations and also follow instructions of the University of Burdwan as per their stipulated programmes through a nodal officer engaged from our end. We have no individuality in this regard.</p>
3. Skill development:	<p>Skills are basically the intelligence of individual or the group by which things are done or developed with the available resources, materials or things utilizing of which the objectives are done. College has organised various Skill Development programmes</p>

	<p>like-'Soft Skill Development' ; Development of Language and Communication Skills like- 'Sanskrit Language and Communication skills on Translation Studies' and 'Seminar on communicative skills Enhancement in Bengali' ; Life skills like- 'Physical Therapy and Yoga' ; Technological Skill Development like- 'Management of Google Workspace as a Learning Educational Tool' and 'Introduction to Geo-Informatics' . .</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The Indian Knowledge System (IKS) encompasses a rich heritage of traditional wisdom, culture, languages, and educational practices. By integrating IKS into the curriculum, our college can provide a transformative educational experience for undergraduate students. This integration not only preserves and promotes indigenous knowledge but also enhances students' mobility to cultural roots, making education more relevant and meaningful. We explore strategies for effectively integrating IKS into our college's undergraduate programs. Celebrating Festivals and Cultural Events: Organizing festivals and cultural events on campus can bring the vibrancy of Indian traditions to life. Eighteen courses of study are offered by our college, among which Sanskrit, Philosophy transmit the values of the Vedas, Upanishads, Bhagavad Gita, and other philosophical literatures which serve as the foundation for the Indian knowledge system (IKS). Indian classical music or Raga Sangeet, an integral part of our knowledge system is also included in the curriculum of music honours course which inculcates the inner self of the students. To keep pace with the principles of IKS, our college has adopted a holistic approach incorporating various aspects of human life, covering physical, mental, emotional, and spiritual components. Then college has already introduced several certificate/add-on / Value added courses on Yoga and Meditation for physical, mental, emotional well-being.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college has increased focus on outcome-based approach to education. It gives importance on monitoring continuous quality improvement. Care is taken to ensure fulfilling the requirement of the curriculum offered by the University of Burdwan. To enhance comprehensive and procedural knowledge required for carrying out professional or skilled students, the college arranges necessary Add on or</p>

	<p>Certificate Courses to inculcate the following skills among them: problem solving skills, critical thinking ability, spirit of teamwork, collaboration, judgement and decision making, communication skill etc. Students may acquire leadership skills, citizenship skills and values, self-management, reflective thinking, ethical and moral reasoning, knowledge and practice of human and constitutional values, fundamental duties, gender sensitivity, knowledge of India etc. Teachers of the college adopt multiple approaches to teaching and learning such as problem-based teaching, individual project-based learning, practical work, field based learning, visit to industries etc. We also adopt multiple approaches to learning assessment which covers all domains of learning such as time-constrained examination, problem-based assignments, practical assignment report, observation of practical skill, individual project report, oral presentation, seminar presentation, viva -voce etc. The motto of such kinds of education is to prepare skilled students to be competent enough in the next phase of higher study or employment. A good number of placements is self-explanatory to this kind of venture.</p>
6. Distance education/online education:	<p>Dr. Bhupendra Nath Duta Smriti Mahavidyalaya, as a centre of learning in higher education, has catered to the educational needs of its students since its establishment, and to keep up the commitment of providing quality higher education in various periods. While face-to-face teaching learning process, often hailed as offline classes has proved to be the most effective medium of instruction, use of virtual mode has become very much instrumental and effective since the pandemic phase. Our college is also making significant contribution in the fields of distance education through its Netaji Subhas Open University (NSOU) Centre. Various subjects for PG (Bengali, English, History, Commerce, Education, MSW, MLIS, BLIS, PG Diploma in Mass Communication and Journalism) courses are offered and taught. Our college provides platforms for online materials to the students. Our college is also a member of NLIST project through which the e-journals and the e-books of N-LIST can be accessed online. During the covid-19 pandemic online classes are arranged to impart education using Google workspace, Zoom, Skype etc. Different WhatsApp groups are formed by</p>

teachers to communicate and deliver learning materials to students.
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### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The formation of Electoral Literacy club was set up in the college on 01.09.2022 (academic session 2022-2023) for promoting electoral literacy among youth of this institution in an apolitical, neutral and non-partisan manner.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The club is a functional body and representative in character. It consists of teachers and students.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	To educate the targeted audiences about voter registration, the electoral process, and the use of electronic voting machines (EVMs) and their robustness and integrity. The aim is to encourage students from diverse backgrounds to become politically literate, cultivate a voting culture, optimize ethical voting, and adhere to the principles of "Every vote counts" and "No voter left behind." should choose to be inclusive of all college students rather than to discriminate against them on any grounds.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Title of Activity- Voting Awareness Programme by the Electoral Literacy Club speaker- The honourable Principal of the college Publication of Wall Magazine (National Voters Day). Objective of the Programme- (A) To create awareness among new voters and present voters about the voting procedure. (B) To provide them a guideline regarding the procedure they can attain for solving queries regarding change and correction of name, address, DOB, photo identity and other details in the voting card. (C) To make the students aware about the necessity of casting their vote. Organizing Department- Department of Political Science. Place of Activity- Seminar Room, Date- 25th January 2023, Time 1 p.m. Number of participating students- 80 students. Outcome- This programme acted as a platform to interact with the students regarding the enrollment of names in Voter list, the technicality of the voting procedure and

	<p>queries regarding alteration of details in the Voting Card. This programme was organised to create an awareness among the students regarding the necessity of casting vote. The awareness programme ended with the slogan- Hamara Vote Hamara Adhikar - My Vote is My Right, '???? ??? ????? ??????'. </p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>An initiative was taken by the club in the month of March, 2023 to identify the students over the age of 18 who had yet to be registered to vote. In this process club members met students of each department to identify those unregistered students. The club found that no student was left to register in the electoral roll.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1998	2166	2100	2070	2091

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 84

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
81	80	82	44	37

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
58.51	55.61	75.92	146.84	98.04

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

##### **Effective Curriculum Planning:**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya is affiliated to The University of Burdwan and adheres to its curriculum. The teachers who are members of University Board of Studies are actively engaged in curriculum framing and modifications time to time.

- The college has a system to ensure effective curriculum planning. The IQAC of the college prepares an academic calendar in consultation with the institutional authority at the beginning of the year adhering to that notified by The University of Burdwan with details of commencement of sessions, internal examinations, Government holidays along with dates of important events. Academic calendar is uploaded in the college website.
- The routine sub-committee calls a meeting at the beginning of the year. A centralized routine is prepared before the commencement of each semester. Routine is prepared in accordance to the number of credit points mentioned in the prescribed university syllabus of each course offered by the departments. In respect to that a departmental routine is also walled up on the departmental notice board.
- The syllabus is distributed among the teachers in departmental meetings and classes are allotted as per the routine. The teaching module and lesson plans are prepared by the teachers of the respective departments.
- Students are informed about the lesson plan, course curriculum, course outcome and mode of curriculum delivery through orientation programmes.
- Student progression is monitored through class test and Continuous Internal Evaluation System. This allows the students to address their strength and weakness before university exams.

##### **Effective Delivery of Curriculum:**

- Teaching modes include chalk and talk, student seminar, interactive learning, field and laboratory-based learning. Apart from conventional chalk and talk method, ICT based teaching learning methods are used. During the Covid period online classes and assessment both internal and external were conducted through online platforms like Skype, Zoom, Google meet, Google classroom, YouTube link and WhatsApp group. Study materials were shared via Google classroom and WhatsApp group.



- The college encourages and arranges educational tours, group discussion and students' seminar for hands-on learning and interactive learning.
- Special lectures by academic experts are arranged to make the curriculum more effective and make the students accustomed with the present trends of teaching methods. Various seminars and workshops are organized by IQAC and different departments of the college.
- Books, journals, syllabus and question papers of previous examination are available in the college library repository both in physical and digital form.
- Infrastructure and facilities of the college are continuously being upgraded to meet the needs of changing curriculum and pedagogy.
- Besides, review on teaching and other activities is taken through well-designed feedback system. Online feed backs are collected from students and alumni and is analyzed by IQAC.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 20

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

#### Other Upload Files

1

[View Document](#)

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 7.89

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
613	210	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The college offers courses that integrate cross cutting issues as a part of curriculum prescribed by the University of Burdwan. Apart from imparting theoretical knowledge on these issues through curriculum delivery, the college endeavours to make the students aware and responsible towards the issues related to Professional Ethics, Gender, Human Values and Environment and Sustainability by conducting various events and programmes.

#### Professional Ethics

The syllabi of Commerce and Journalism & Mass Communication include different ethical issues in the relevant field. The IQAC has organized a seminar on Intellectual Property Rights in the academic session 2019-20 to inculcate professional ethics.

#### Gender

Gender inclusive core courses are part of the curriculum of English, History, Bengali and Political Science. A seminar on Gender Discrimination has organized by the IQAC in the academic session 2022-2023. The Women's Development Cell of the college is actively engaged in promoting various Gender Sensitization programmes like essay writing, seminars and awareness programmes. The Gender Audit Team under Women's Development Cell has also conducted Gender Audit. The college has arranged self-defense programme for female students. Workshop on women empowerment has organized by NSS. International Women's Day is gracefully celebrated every year.

#### Human Values

Departments of Bengali, English, Economics, History, Sanskrit, Philosophy, and Political Science offer courses that inculcate human values in students. Three seminars on human values have organized by IQAC and Philosophy Department. Human values have been fostered through various outreach programmes of NSS such as distribution of masks and sanitizer during covid period and several awareness programme such as safe drive save life and community services like blood donation camp. Besides, celebration and observation of memorable days and events of national and international significance, inculcate human values in students and staff by paying homage to our own nation and her great people and sow the seeds of national integration, communal harmony, inclusivity.

#### Environment and Sustainability

The departments of Botany, Zoology, Chemistry, Nutrition and Geography offer courses that cover numerous environmental aspects such as environmental pollution, environmental hazards, global warming and much more. Environmental Studies is also included in Ability Enhancement Compulsory Course1 (AECC1) in Semester 1 of the CBCS curriculum. The curriculum of Environment Studies Project engages students in practical knowledge on environmental matters. Environmental awareness is inculcated through the activities of IQAC and NSS like plantation programmes, Swatch Bharat Abhiyan and celebration of World Environment Day, seminars on environmental issues. College annual social is also a big platform for spreading environmental awareness among the students. The campus of the college as a plastic-free zone, the installation of solar panels and reservoir for the conservation of rain water further reflect an eco-friendly campus and concrete efforts to retain environmental sustainability.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 41.09

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 821

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 40.8

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
728	953	882	811	925

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2109	2107	2107	2107	2107

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 45.21

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
370	446	453	424	466

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
956	955	955	955	955

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 24.67

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**



**Response:**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya has tried to introduce experimental, skill enhancing and participative learning techniques to the students and also problem-solving methodologies as follows:

**Experimental, Skill enhancing and participative learning:**

1. Departments of Geography, Zoology, History regularly conduct Field Study Tours for experience gathering.
2. The College has initiated Certificate course on Yoga to enhance the life skill of the stakeholders.
3. We arrange interactive seminars, workshop of participative type which enhances the exposure to various arenas.
4. The Faculties of the Department of Mathematics prepare their students for JAM, CUET, C language etc.
5. Department of Physical Education organizes special coaching in Kho kho, Football, Basketball, Handball and Athletics.
6. Eleven Departments started Add on courses on relevant aspects.
7. Extension and outreach programmes are arranged by the Department of Physical Education, Mass Communication & Journalism and NSS to serve the local community on various issues like Health and Hygiene, Water and Sanitation and importance of Child and Adult Education.
8. Wall Magazines are displayed regularly by various Departments which not only increase the writing skills but also expose them to gather knowledge.
9. Awareness seminar on Cervical cancer, Girls Child Day observation etc. are organised.
10. Forest week observation is organised to motivate the students to habituate them to plant more and more saplings.

***Problem Solving Methodologies:***

The problem-solving method is a highly effective teaching strategy that is designed to help students develop critical thinking skills and problem-solving abilities. It involves providing students with real-world problems and challenges that require them to apply their knowledge, skills, and creativity to find solutions. This method encourages active learning, promotes collaboration, and allows students to take ownership of their learning.

1. Problem Solving Methods of Teaching- Learning are followed in different courses. Focus is given on the practical applications of the subject in real world.

Mathematics: Notion of congruence in number theory applications like Bar Code, ATM Card, Network Securities and other applications

Commerce: Business Case study

Zoology: Water quality, Air quality assessment, Behavioral Ecology of Social Insects, Bird Communication

Geography: Flood prone area identification, Heat-island mapping in metro cities

Physics, Chemistry, Botany, and Nutrition: Laboratory based problems-solving

1. Dissertation and project work of Geography, Commerce, Mass Communication & Journalism helps the students a lot.

**ICT enabled tools are applied in the following fields:**

1. During Lockdown every Department of the College followed ICT enabled Classes in online mode.
2. Marks were uploaded in the University Portal by the Teachers.
3. The College has 4 LCD based Projector Class rooms.
4. Optical fibre internet facility with WI-FI is provided for all in the College campus.
5. Central library provides the facility of Web Online Public Access Catalogue (Web-OPAC).
6. Central Library uses KOHA ILMS for processing and circulation of available Books.
7. College has membership of N-List services provided by INFLIBNET.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 92.57

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
86	86	86	46	46

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 72.53

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
62	60	55	32	26

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

**Mechanism of internal/ external assessment**

As per Rules and Regulations of The University of Burdwan, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya outlined its internal assessment evaluation process.

- As per University regulation No. U. Reg. (CBCS)7: The evaluation of a student is based on continuous assessment. Every semester, there are two internal exams for each subject. Each semester assessment is divided into four discrete component C1, C2, C3 & C4. Internal assessment of each course consists of C1, C2 and C3 taken together.
- The students are informed about the modalities of continuous assessment activities well in advance. The internal assessment is based on class test or assignment or seminar. During the first

two months of each semester, college completes one third of the syllabus. The continuous assessment of C1 is consolidated during eighth week of the semester concerned.

- The second component- C2 of assessment is for five months of each course having full marks 75 or 50 (except AECC-2) as the case may be. This is based on class test or assignment or seminar. During the second two months of the semester, 2/3rd of the syllabus is completed and the continuous assessment of C2 is done during 16th week of the semester. Appearance in C1 & C2 is mandatory.
- C3 comprise of 5 marks for attendance only for CC, DSE and GE. All records relating to C1, C2 & C3 are preserved by the College at least for a period of one year after the completion of relevant semester examination.

Internal examination related notifications are circulated by the concerned Department in college website & Departmental Notice Board. Examinations are totally conducted by concerned Departments. Students are informed in advance of the dates, times, format, and style of questions. This examination schedules are posted in detail on the college website at least seven days prior to the examinations, and the review procedure takes ten days to finish. Students who miss class for legitimate or medical reasons will be given a new exam. date after submitting their applications on time.

Practical Examinations are conducted by the respective Departments following University norms.

Internal Assessment and Practical marks are uploaded in the Web Portal of The University of Burdwan.

During the 21st – 23rd weeks of a semester, Semester- end Examinations are held for each course and the proportion of C4 is of 80% of the total marks of each course. To qualify in a Practical-based course, an examinee is to appear in the Theoretical as well as the Practical examination portions in the same semester.

Final semester examination conducted by the University.

### **Grievance redressal**

Any Student can submit examination related grievance to the Centre-In- Charge. Centre-In- Charge forwarded it to Examination Cell. Examination cell solved such grievances within 3 days.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1**

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

**Programme Outcomes (POs) and Course Outcomes (COs)** are essential ingredients of educational systems in an Institution. Programme Outcomes (POs) define expectation of attainment of knowledge, skills and attitudes gathered by a graduate from the Institution. Whereas COs are concerning intellectual skills, cognitive development, sharing of knowledge or in a nut shell specific learning objective.

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya tries to make a comprehensive programmes and courses for the fruitful commencement of the Teaching-Learning processes. So, a comprehensive goal based and objective oriented programmes may ready to welcome issues to acquire in depth knowledge to set foot in the next placement.

The following measures were adopted to design our plan of action for the betterment of students.

- a. Learning outcomes may be fulfilled through the processes of remembering, understanding, application and so on. POs are to be analysed to flourish through Cos for the betterment of the learners.
- b. The Institutes takes instant initiative to erase out all the odds to harvest the positive outcomes to benefit the students from POs and COs.

In order to provide stakeholders with appropriate clarity and openness regarding the objectivity of the entire Teaching-Learning process, the College made sure that the POs, PSOs, and COs were widely distributed. The following steps are taken to guarantee that the created POs, PSOs, and COs are widely distributed:

1. The departmental POs and COs, as well as the centralized PSOs, are posted to a special webpage on the college website.
2. The College released notifications that included Web links so that PSOs, POs, and COs could be widely distributed. Parents and children can easily access them to learn more about the impartiality and results of the programs.
3. In the classroom, instructors have gone over these predetermined goals and outcomes with the students, going into considerable detail about each one. It has always been emphasized to the pupils that they should comprehend these goals fully and with clarity and vividness.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words****Response:**

Accomplishment and evaluation of Program Outcomes (POs) and Course Outcomes (COs) by the students are one of the primary objectives of our teaching-learning process at Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya. The Program Outcome outlines the macro-level expected outcomes from a specific program which is built on the Course Outcomes embedded into the program. First we outline the Program Outcome and map them with Course Outcomes.

**PO-CO Attainment and Evaluation:**

We follow both direct and indirect method of PO-CO attainment and evaluation. Under direct method we analysed the results in detail to assess the PO-CO attainment. Student examination results have two major components. One is the evaluation through University Semester Examination with 80% weightage of marks. The other portion is the internal assessment by respective course teachers that counts for 20% weightage of marks. In the indirect method, Program and Course Outcome attainment is evaluated through a survey. Further we analyse the data of student progression to higher education and placement as the measure of PO-CO attainment. Here we present the analysis of PO-CO attainment.

**A. Result Analysis**

The institution employs student result analysis as a key metric for gauging student performance. Course Outcomes are appraised by analysing the results by the department at the conclusion of each semester, while Programme Outcomes are determined by evaluating the overall program results after a student's completion of all six semesters. The pass percentage of our college has been fluctuating during the assessment period (2018-2023). The lowest pass percentage was in the year 2018-19 (44.32%) whereas the highest pass percentage was in the year 2019-20 (99.62%). Here we have to consider the unusual situation of COVID outbreak during the assessment period that limits the comparability of the results between years. From category-wise analysis we found that students from SC, ST and OBC category secured pass percentage of 35.48%, 31.81% and 34.83% respectively in the year 2018-19 which has increased to 63.91%, 54.34% and 69.47% respectively at the end of the assessment period of 2022-23.

**B. Feedback survey:**

We have used randomisation in feedback survey which is attached as an additional document. The feedback from the students is encouraging. 68.1% students have expressed very high satisfaction for overall learning experience. There are avenues where we can improve those in future.

**C. Placement:**

The progression of students to higher education and placement serves as a determining factor for assessing the learning outcomes, as well as the skills, abilities, and knowledge they have acquired. Career counselling Cell, active student mentoring, life-skills training, job-oriented Add-on courses play as pivotal forces for students' success in the job-market. In spite of being a rural college we have secured 8 placements in the year 2018-19 which has increased to 36 in the year 2022-23.

**D. Progression to Higher Education:**

In the assessment period a total of 183 students have progressed to higher studies. We have witnessed a continuous increase in the students' enrolment in higher education across disciplines.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 83.03

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
323	529	496	524	164

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
493	532	531	526	370

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.83

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 3.05

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.0	0.0	0.0	00	1.05

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya has created an **Ecosystem for innovations, Indian Knowledge System**, Awareness about **Intellectual Property Right** through different departments and IQAC, made some policies and the corresponding actions were taken :

**Incubation Centre:**

**1.** An industrial application of larvicidal potentiality of Azolla Pinnata leaf extract is filed for patenting by Dr. Indranil Bhattacharjee, Department of Zoology

**TITLE:** A NOVEL COMPOUND FROM AZOLLA PINNATA LEAF EXTRACT HAVING LARVICIDAL POTENTIALITY AGAINST CULEX QUINQUEFASCIATUS MOSQUITO

Date of Filing: 05.09.2022; Status: **IN ORDER FOR GRANT UNDER SECTION 43, AWAITING NBA APPROVAL**

**2. Cultural heritage cell** of the college conducted various activities in the last five years.

**Indian Knowledge System:**

**2.** The Department of Sanskrit, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya, organised **Sanskrit Language and Communication Skills On "Translation Studies"**: The course duration is 01.04.2023 to 13.04.2023.

**3.** The **Department of Physical Education**, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya organised an activity on Transfer of Knowledge.

**4.** In the Sessions 2021-2022 and 2022-2023, the **department of Philosophy**, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya organised an **Advanced Learning Programme** on '**Indian Knowledge System:Methods in Indian Philosophy**'.

**5.** An activity under Transfer of Knowledge was organized for Ecosystem Innovation by the **department of Mass Communication & Journalism**, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya

**7. Annual cultural programme** in the 2020 has been arranged by the institute:

**Knowledge from field work:**

**8.** The department of Geography organised a **Field Trip** at **Gangani Badland, Garbeta** in the district of Paschim Medinipur, West Bengal on 10th November, 2022.

**9.** The department of History visited **Kolkata Museum** as an **educational tour** on 25-11-2022.

**10.** The **Department of Commerce** visited **Digha Science Centre** for an educational tour on Entrepreneurship development..

**11.** A **study tour** was organised by the department of **Physical Education** to Visva Bharati, Santiniketan

**Extension and research activity**

**12.** Some extension activities were undertaken by **Dr. Md. Kamrul Hassan** of department of Physical Education

**13.** Faculties of the institute have been engaged in various research activities in different fields.

**Intellectual Property Rights (IPR)**

**14.** On Intellectual Property Rights (IPR), an awareness programmes has been conducted by IQAC.

**Other activity:**

15. No objection documents issued to faculty members for doing **course works** and for pursuing **Doctoral degree**.

16. The IQAC collaborates with various departments and external agencies to organize **workshops and seminars**.

17. **Annual cultural programme and Hool Divas** was organized by Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya.

18. **Central Computer Laboratory** facilities: This high-speed internet facility enables students and faculty members to access **e-resources** as well as **practical classes**.

19. **Central Library facility:** Central Library is a repository of more than 19000 text books and reference books and journals. library has special collections like **Encyclopaedia Britannica**, **The Oxford English Dictionary**, **Selected works of Jawaharlal Neheru**, **Sacred Books of the East by Max Muller** and **The Constitution of India**.

20. A '**National Level E-Quiz on Geomorphology**' was organised by the **department of Geography** and IQAC, Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya during the Covid-19 pandemic period.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.2.2**

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 23

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	09	02	04

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.81

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	24	12	6	11

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.27

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	12	4	1	1

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The institute organised different extension activities in the neighbourhood community, Bardhaman city as well as in the adopted village sensitizing the students to social issues for their holistic development as well as understanding the neighbouring community. Through these activities, the students learn and feel the need of the common people, practise to live for others to make this their habit so that they will possess good character, which is the main purpose of education.

**1. Community outreach programme in Deaf and Dumb School, Dr. Sailendra Nath Mukherjee Muk-Badhir Vidyalaya, Burdwan by the department of Mass Communication and Journalism of the college:**

The students of the Department of Mass Communication and Journalism of this college have performed a community outreach programme as a part of their academic curriculum in semester VI. They have selected a deaf and dumb school, Dr Sailendra Nath Mukherjee Muk-Badhir Vidyalaya, Burdwan, to execute this programme. In this school they have made a survey to understand the exact situation of the students who are deaf and dumb in our society and have made a quantitative analysis. Further they have prepared a campaign plan for those students to make them understand about their own social positions and rights to live their life smoothly. The students of this college have made them aware about the beneficiary projects adopted by the Government. They have tried to make sure the development of braille press and cassette library, their regular health check-up, and their overall development through different vocational training.

**2. General Awareness on Vector-Borne disease in the neighbourhood community:**

A general awareness programme on the prevention of vector-Borne disease was held on 18-05-2019 to aware the people of the neighbourhood of the institution. Some students and teachers met the nearby village people during the activity.

**3. General Awareness activity on AIDS in the neighbourhood community held on 21-05-2019:**

A general awareness activity on AIDS in the neighbourhood community was held on 21-05-2019 in association with Red Ribbon Club.

4. A **General Awareness programme on Covid-19** was organised and **safety masks and sanitizers** were distributed in neighbourhood community on 06-11-2020.

5. A **General Awareness programme on Covid-19** was conducted and **masks and sanitizers** were distributed in the neighbourhood community on 09-09-2021.

6. An **AIDS awareness** activity in the neighbourhood community was held on 30-06-2022.

7. **Plants distribution** in the neighbourhood villages for sensitizing students of college as well as of feeder school to social issues for holistic development as community worker on 27-03-2023 and 29-03-2023.

Some plants were distributed to the villagers for plantation on this occasion. A camp was organised under National Service Scheme on and from 23-3-2023 to 29-3-2023. Under this seven-day special camp, students visited the adopted village and interacted with the villagers. A health check up facility was provided to the villagers at the primary level. In both the programmes college students participated in the activities with keen interest, and made the programmes fruitful.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### Awards and recognitions received for extension activities from government / government recognised bodies

##### Response:

The College authority and different departments encourage the students to participate in different extension activities relating to community service in nearby village areas, college campus and some parts of our nation. The institute received many appreciations, recognitions and awards from various Government and Non-government organizations/institutions/bodies.

- The institute has organized **Covid-19 Vaccination Camp** on 27.09.2021 and 09.10.2021 for the students and staffs of the college following the directive of Secretary, Health & Family Welfare Department, Govt. of West Bengal.
- The college has been awarded by **Reliance Foundation Youth Sports (RFYS)** on 26.02.2020 for becoming the RFYS Football 2019-20 Kolkata City Winners. The college has been awarded to the City Winners grant of **INR 25,000/-** in College Boys Category.
- The institute has certified by **Reliance Foundation Youth Sports (RFYS)** on 13.05.2020 for supporting towards their programmes. The grant amount was **300,000/-** and the payment date was 21.04.2020.
- In addition to that, **Reliance Foundation Youth Sports (RFYS)** has certified dated 20.12.2019 that the **College Boys Football Team** of Dr Bhupendra Nath Dutta Smriti Mahavidyalaya has qualified for the **National Championships** of the Reliance Foundation School Football 2019-2020 held in **Mumbai**. Reliance Foundation Youth Sports (RFYS) has provided return transport to the registered squad of 21 people (18 team members and 3 support staff) from Asansol to Mumbai and back. They have provided the teams with accommodations in Mumbai.
- Besides, the college has gained its glory in the field of Sports and Games by making many young players and athletes. In the last five years, students of this college have participated and secured top positions in various events like Inter Collegiate Championship, Inter University Championship and in an International event. **The University of Burdwan** has issued the Certificate of Appreciation on 18.04.2024 for such achievements. The University has congratulate

the Girl students' community of the college for their unstoppable achievements in the events of **Kho-Kho, Football and Basketball**. The students of this college have participated in events like **Yoga, Handball, Volleyball, Chess Athletics** etc. in every year during last five years with remarkable achievements.

- College has also received the Certificate of Appreciation from **Physical Education Foundation of India** on 15.04.2024 for the remarkable job in the domain of sports, not only in the University competitions as well as supply many talented budding players for University, State and National teams since last five years.
- This college has been recognized for organizing a voluntary blood donation camp on 04.09.2019 and appreciated by the **State Blood Transfusion Council, West Bengal**.
- A certificate of recognition have been received from **Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India** for **Sanitation & Hygiene, Waste Management, Water Management, Energy Conservation**.
- The college authority has organized **Covid-19 Vaccination** of students and staffs of the college under the control of the Education Directorate, Government of West Bengal, vide letter no.-ED-080/2021, Kolkata dated 22.09.2021. The vaccination programme has been arranged on 27.09.2021 and 09.10.2021.
- Appreciation certificate from Rotary Club of Bardhaman Heritage.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 9

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	1	3



File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 20

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya has excellent physical and academic infrastructure, with an eco-friendly green environment, making it so beautiful institution. The college consistently updates its academic facilities in accordance with the curriculum prescribed by the affiliating university, addressing the evolving needs of both students and teachers. The campus area is about 35050.16 sq.m. and built up area of 4,457.24 sq.m. along with green space of about 22,377 sq. m. in and around it. It encompasses academic and administrative buildings, two hostels (one for boys and one for girls), a sports complex having football, basketball and volleyball ground, a Multi Gym, Nabanna Stage for cultural performance and a pond. The college houses a total of 18 departments, offering a range of courses. Many departments maintain their own libraries, in addition to the central. Currently, the college has 27 classroom, 1 smart classroom. The institution has 1 Auditorium, 1 Seminar Room and 1 Computer Laboratory. There are total 13 laboratories for the departments of Botany, Chemistry, Physics, Zoology, Nutrition, Geography, and Physical Education and 3 computer laboratories out of them 2 in the departments of Mathematics and Commerce and 1 is General computer laboratory. Presently, there are total 74 computers available for academic purposes. Total 4 rooms (seminar hall, smart class room and other two rooms) have fixed ICT facility with ceiling mount overhead LCD projectors. College library housed in the Rashbehari Bose building has a collection of 19119 books. And it subscribes online journals through N-List in addition to one Bengali and one English daily news paper and some popular magazines. Koha ILMS is used to automate the process of library works. All classrooms are well-equipped with proper lighting, fans, green/white boards, benches, and ventilation. The institution features common spaces such as a staffroom, common rooms for boys and girls, and a students' union room. Dedicated rooms are assigned for IQAC, NCC, NSS, and NSOU. Free Wi-Fi connection is available for all the stakeholders. Purified and cool drinking water is available in strategic locations. 10 CCTV cameras installed in strategically placed for surveillance. Separate toilet facilities are provided for boys and girls students and also for male and female staff. A sanitary pad vending machine is available in the girls' common room. The college canteen caters to the needs of students and staff. There is ample parking spaces with shed. Solar panel of 10 kWp has been installed in the college and the electricity generated are distributed through power grid. College has procured four(4) Green Generators for uninterrupted power supply and pollution free environment. The college organises its Annually Social Programme involving all departments by displaying departmental stalls. An Annual Sports Meet is successfully organized each year. Cultural programmes on the days of Teachers' Day, Bhasha divas, Rabindra Jayanti, Saraswati Puja and Freshers' Welcome ceremony initiated by students. College also observes Independence Day, Republic Day, Netaji's Birthday, Environment Day etc. Additionally, the

college has established collaborations through MoUs with academic, social, cultural, government, and industrial organizations for specific purposes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 27.72

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.83	12.59	30.05	36.22	38.87

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The College Library keeps pace with its mother institution Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya which started its journey in the year 1996 as an undergraduate college under the University of Burdwan. Library building is named in the name freedom fighter Rashbehari Bose. The library of this college is a partially open access library with collection of approximately 19119 books. Books are classified by using DDC 23rd edition classification schedule and catalogued using MARC21 format and following the rules framed in Anglo American Cataloguing Code (R) 1988. Subject heading is derived from Sears' list of Subject Headings for books written roman script and using a Bengali Classification Schedule for books written in Bengali script.

**Reading Rooms :** There are two separate reading rooms

- Reading room for students
- Separate Teachers reading room.

**Library opening hours:**

- Monday to Friday : 10.30 AM to 4.30 PM
- Saturday : 10.30 AM to 3.30 PM

**Users of the library:** Students, teachers and non teaching staff members are the users of the library.

**Library Resources :**

- **Books:** 19119 numbers of books are acquired by the college till date.
- **Newspapers and magazines:** Two daily newspapers one Bengali and another is English & 5 titles Magazines and journals are purchased regularly.
- **Question papers:** Both hard copy and soft copy of question papers of old university examination are preserved and issued to students and teachers as and when they require it.
- **E-resources:** College is subscribing to N-List stands for National Library and Information Services Infrastructure for Scholarly Content, is an initiative of Ministry of Human Resource Development under National Mission on Education through ICT to extend e-resources to colleges in India. Following e-resources are provided to the users of our college.
- **Some special collections of this library** are-1) Constitution of India ii) The Oxford English Dictionary iii) Selected works of Jawaharlal Nehru iv) Sacred Books of the East and v) Encyclopaedia Britannica. (<https://dbndsm.edu.in/Library-special-collections.aspx>)

**Library automation:** Library is using cloud based Koha ILMS version since 2019. At present we are using 23.11.03.000 version of Koha. Almost all the modules except serial control is being used. Patron data is filled by the patron themselves using a registration link from Online Public Access Catalogue. To give the users a 24/7 access to the server cloud based Koha ILMS is being used by the college. OPAC (Online Public Access Catalogue) search facility is available from anywhere of globe round the clock.

**Salient features of Library Management Software**

- Circulation management i.e issue and return of books
- OPAC (Online Public Access Catalogue) for searching books available in the college
- Cataloguing of books
- Acquisition (purchase details specific module)

- Patron details module
- Generation of Barcode and Spine label of books
- Different reports on Accession register, circulation statistics , patron details, discharge details

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

**College tries to upgrade its IT infrastructure from time to time**

**IT Facilities:**

**a) Internet Facilities: In the table**

Year	No. of computers	Additions	Discarded	Bnadwidth (mbps)
2018-2019	97	29	-	20
2019-2020	97	-	-	30
2020-2021	95	5	7	30-80
2021-2022	90	1	6	30-80
2022-2023	92	3	1	30-80

**b) Desktop and Laptop Facility**

- Out of total 92 computers there are 66 Desktops and 7 laptops ( for academic purpose)

**c) Printing Facility**

- 25 Printers, 10 Scanners, 07 Photocopier machine

**d) Power Backup Facility**

- Green Generator (diesel): There are total 4 numbers of green generators available as power back up system. Among them 2 nos of generators are of 15 kva and 2 are of 25 kva,
- Ordinary Generator: There is one 15 kva old model generator.

**e) Audio-visual learning facility**

- Projectors – 06 nos.
- 04 classrooms plus one seminar room with sound system
- 01 smart classroom
- 01 State of the Art Seminar room
- 4 LED Televisions (Mass communication Dept, Teachers' room, Principal's room, Chhatra sansad) plus one CRT television

**f) Security Surveillance Facility**

- 10 HD CCTV cameras with recording & live streaming facility

**g) IT Facility in Library**

- PC terminal for cataloguing and browsing of catalogue- 02
- One(01) Photocopier
- Online membership registration facility for library users
- Web- OPAC search portal
- Free Wi-Fi in the limited areas of the campus

**YouTube Channel:** The official YouTube channel named DBNDSM Official (<https://www.youtube.com/c/dbndsmofficial>) was created in the period of covid pandemic to telecast and preserve different webinar resources organised by the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 45.41

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 44

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 0.63

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.534	0.866	0.312	0.345	0.685

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 69.35

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1920	1750	1300	1210	1050

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above



File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 7.46

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
405	153	0	74	146

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 10.9

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
76	71	58	10	7

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
323	529	496	524	164

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.19

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
4	8	6	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 19**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	1	0	6	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 15.2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	15	2	19	14

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The College has a registered Alumni Association under West Bengal Societies Registration Act, 1961. The registration is done on 20.06.2024 which is out of the scope of our assessment period of 2018-19 to 2022-23. The copy of the registration certificate is attached here.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

**Vision:** The college was established in 1996 to ease the avenues of success for overall development ranging from social, cultural, economic to aesthetic arena with due thrust on rural people especially S.C., S.T. and OBC community and more especially the women folk of those backward communities. It is to embark on a transformative journey of knowledge, innovation and success for them to cope up with the future needs and challenges in life with a view to attain sustainability by growth and proliferation.

**Mission:** Upholding the great societal as well as moral values among the students by sharing facilities to gear up to strengthen their solid footing in future either in the entry to higher education and research or to boost up them in search of proper livelihood.

The college takes various steps to keep up with the vision and mission, which are visible in various institutional practices such as:

- a) Nurturing the young and tender minds by offering adequate opportunities and infrastructure so that they develop into empowered individuals capable of being just, humane and visionary citizens.
- b) Developing competencies for new domains of knowledge, research and contemporary global issues through vibrant curricular, co-curricular and extra-curricular activities.
- c) Creating conscientious groups of future leaders leading towards welfare of local communities.
- d) Fostering a culturally inclusive environment by upholding core values of unity in diversity.
- e) Cultivating Indian Knowledge System through regular teaching -learning process.
- f) Preserving nature to protect future.

#### **Decentralisation and Participation:**

In order to meet the goal, the Institution adopts such practices as decentralization and active participation of all the classes in the developmental process. The Governing Body constitutes committees and sub-committees with delegatory participation of the teaching, non-teaching staff, students, people from locality.

Curriculum is tailored as per NEP 2020 in order to fulfil the vision and mission of the college. As an academic outcome, on an average 82.43% unreserved male and 86.28% unreserved female, 95.59% S.C. male and 81% S.C. female, 75.64% S.T. male and 78.89% S.T. female, 69.20% OBC male and 68.43% OBC female students have successfully completed their undergraduate course from this college, and explored themselves successfully in the arena of higher education, job-absorption and further field of life.

The institute gives emphasis on functional and delegatory autonomy to all the functionaries in the institute in order to fulfill the mission and vision of the institute by decentralizing the governance system and by ensuring the participation of all stakeholders. All contributes to the smooth functioning of the administrative machinery by providing their respective duties and responsibilities. The units which are active in this regard are shown in the organogram (Uploaded under 'upload additional information').

#### Long term perspective plans:

Exploring the new world and facing the challenges of the future by the young learners.

#### Short term perspective plans:

Apart from regular classes, engagement with

- Capacity building and skill enhancement programmes
- Faculty-exchange programmes
- Workshops and seminars
- Various awareness programmes
- Cultural activities
- Sports activities
- NSS
- Excursions
- Add-on courses.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

Institutional perspective plan is deployed as seen in institutional bodies and is visible from policies, administrative set up, appointment, service rules and procedures

**Perspective plans:**

1. To create teaching excellence in departments with optimal use of existing resources
2. To utilize alternative sources of energy, improved waste management practices and make a green college campus
3. To develop laboratory facilities equipped with new instruments
4. To increase facilities of higher education through opening Open University Study Centres in campus
5. To introduce NEP and required infrastructural and faculty development for it
6. Plan for implementing Indian Knowledge System with justification
7. Emphasis to set about Add-on Courses

For materializing these perspective plans, policies are taken by the following **administrative set up** vested with the most responsible members of the stakeholders as well as teaching and non-teaching staff led by--

- President, Governing Body, Principal, Representatives in Governing Body (Three teachers, elected by the Teachers' Council members, and one representative of the non-teaching staff of the college elected by the non-teaching staff members), Co-Ordinator, IQAC, Bursar, Secretary, Teachers' Council, Assistant Secretary, Teachers' Council, Public Information Officer, Nodal Officer, Presiding Officer, Internal Complaints Committee, Convener of various committees and sub-committees.
- Students also participate in the management of college through their roles as Student Representatives in various committees. A duly elected Students' Union work towards best interest of students and College.

**Institutional Perspective plans are deployed and are visible from the following activities and procedures:**

1. Curricular planning and implementation through well-defined routine structure
2. Digital cataloguing of library and making e-resources available
3. Establishment of cultural committee
4. Student mentoring
5. Add-on courses and open-university facilities



6. NSS

7. Sports facilities

8. Wall magazines

9. Research activities and laboratories

10. Encouragement for submitting Research Project proposals

11. Extension and renovation of existing infrastructural facilities

12. Students facilities like

i) Ramp,

ii) Gymnasium,

iii) Students union room,

iv) Drinking water,

v) Boys' and girls' hostels

vi) Girls' Common Room

13. Multi-purpose Building

i) Guest house,

ii) Boys' Common Room

iii) Canteen

14. Generators

15. Solar panel,

16. Rain water harvesting & waste management

17. Vehicle parking

18. e-Governance facilities like

a) On-line admission

b) Use of digital platforms like WBIFMS, PFMS

c) Dynamic college website

d) On-line student support in fees payment, registration, enrolment etc.

In spite of shortage of staff, college is running skilfully and dexterously with the maximum utilization of human resources. College appealed the W.B. College Service Commission for filling up of permanent teaching and non-teaching posts.

The college runs in accordance with the W.B. Govt. Service Rule, 1975 and relevant amendments thereafter.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

## 6.2.2

### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

All the staff members of the college has to go through performance appraisal systems:

**Self Appraisal Report:**

All the teaching staff record their daily attendance in the college, the arrival and departure time, number of classes allotted and taken, other academic and administrative duties performed, invigilation duty performed, leaves taken etc.

**PBAS:**

Performance Based Appraisal System (PBAS) is followed for promotion under Career Advancement Scheme of the teachers and librarians. Performance of teaching staff is evaluated regularly by the IQAC on the basis of which CAS is implemented. Performance of non-teaching staff is evaluated and maintained through their day-to-day administrative calendar.

**Welfare schemes for Teaching, Non-teaching, Students:**

**For teaching Staff:**

**a)Health services:**

- The college has in its premises a medical unit consisting of a registered homeopathic doctor who visits regularly.
- Blood pressure and blood sugar is regularly checked in the medical unit.
- Health talks organized by the unit are delivered to the teaching, non-teaching staff and students as well as the people/beneficiary of the locality.
- Most of the medicines prescribed are provided by the medical unit itself.

**b) Medical Reimbursements:** As per the guidelines of the Govt. of West Bengal Health Scheme.

**c) Group Insurance Scheme:** GIS is available to all permanent members.

**d) Canteen:** A well-maintained pantry for permanent teachers is successfully running in the campus. College canteen provides separate facility for teaching, non-teaching, students and others.

**e) Academic Facilities:** Dedicated computer rooms in library and staff room with Wi Fi facility and e resources are available for the employees.

- f) **A Co-operative Credit Society:** A cooperative credit society is successfully running in the college.
- g) **Staff Quarters:** The college provides guest house for teaching faculty for temporary lodging/staying.
- h) **Purified water** and water cooler facility is given to the staff.
- i) Financial help to the newly recruited full time teachers.

**For Non-teaching Staff:**

- a) **Health services** from College Medical Unit with doctor.
- b) **Medical Reimbursements:** As per the guidelines of the Swasthasathi project.
- c) **Group Insurance Scheme:** GIS is available to all permanent members.
- d) **Others:** As per the state government rules the college gives various allowances to its employees. Uniforms are given to guards.

**For both teaching and non-teaching staff:**

**A co-operative credit society:** A cooperative credit society is successfully running in the college. Leave facilities such as

- i) casual leave
- ii) Medical leave
- iii) Maternity leave
- iv) Child care leave
- v) Paternity leave
- vi) On-duty leave
- vii) Half-pay leave,
- viii) Study leave,
- ix) Quarantine leave

Teaching and non-teaching are also provided with facilities as per W.B. Govt. rules.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 6.39

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	9	3	3	5

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	17	18	18

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Mobilization and Utilization of Funds:

- After Accreditation the college has received RUSA grants.
- After receiving the grants, the college mobilizes funds as per strategic planning, which was developed at the time of preparation of the budget and submission of Detailed Project Report (DPR) to the RUSA.
- The college authority always boosts up all the members including teaching, non-teaching, and contractual staff to utilize these funds in due time in an optimal manner.
- The college also acquires Non-Government Fund from students' admission and submit a part of it to Treasury, Govt. of WB through TR-7 Form.
- College also accumulates fund for conducting Public Examinations such as various exams conducted by J.E.E. Board, TET, Netaji Subhash Open University Exams. etc. In this way, the college authority tries to ensure maximum collection and utilization of available funds.
- Sewing machine for starting Add-on course on Artistic Handicraft in 2022, napkin vending machine and Sugar testing machine with kits got from ROTARY Club of Bardhaman Heritage in

lockdown period, i.e. Sept, 2021

- Applied for CSR fund from SBI
- Project submitted for the deployment of funds from M.P.LAD has been successfully completed in the campus.
- **Student's awards\ scholarships etc: Half-free and full-free facility is provided to the needy students. Sportsperson facility is given to the sportspersons. Facility of two memorial endowment funds are given to the needy and meritorious students.**
- Installation of Solar Power Panels (SPP) with high generating capacity have been set up on the rooftop of the College. On an average, around 50% of daily energy requirements of the college is generated by SPP. This is a solid footing of the college towards the production of green energy and making the campus self-sufficient in power generation and reducing the carbon footprint.
- Pond on lease: Two ponds are on lease which helps to generate revenue.

#### **Audit:**

- The college conducts internal as well as external audits properly at justified intervals of time.
- External Audit is conducted by the auditors appointed by the DPI, Govt. of West Bengal. Last Govt. audit was conducted in 2018-19.
- The utilization of funds from RUSA 1.0 Project is audited by the Higher Education Department, Govt. of West Bengal. UGC & others.
- Minor/Major Research Project Audit is done by a reputed Chartered Accountant firm.
- The Authority also conducts internal audit.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

IQAC plays a vital role in decision-making related to infrastructural augmentation, academic and administrative developments of the college. Some of these initiatives taken by IQAC are as follows:

#### **INFRASTRUCTURAL AUGMENTATION**

1. New Construction of multi-purpose building, students' Common Room, Canteen
2. Individual departmental chambers
3. Upgradation of Girls' Common Room
4. Computer laboratory
5. Gymnasium
6. Indoor games facility
7. Stand for bicycles and Two-wheelers
8. Ramps and wheel chair for disabled
9. Renovation and Upgradation of Seminar Room
10. Upgradation of a laboratories
11. Toilet Blocks
12. Electrical instruments
14. Installation of
  - Silent green Generator Set
  - Solar power system
  - Rainwater Harvesting
  - Purified cool water dispenser
  - CCTV,
  - High Speed optical fibre internet connection
  - Air Conditioner
  - Lawn Mower
  - Sewing Machine
  - Napkin Vending Machine
  - Fire Extinguishers
  - High-mast Light
15. Procurement of Chairs, tables and benches

## **ACADEMIC AND ADMINISTRATIVE DEVELOPMENTAL INITIATIVE**

### **Following initiatives are taken for**

- Organising Professional development and administrative training programmes for Staff members.



- Conducting Academic/Administrative Audits by the affiliating University.
- Conducting Green Audit
- Timely preparation and submission of AQAR
- Introduction of vibrant web portal for various administrative and academic functioning
- Library automation using KOHA ILMS.
- Purchasing books and journals in Library and subscription of N-LIST for e-resources.
- Purchase of High-capacity Photocopier, LCD projector and computers
- Upgrading laboratory-based departments.
- Introduction of Add-on courses and Open-university facilities.
- Signing MoUs with different specialized organizations /institutions/agencies for capacity building and skill enhancement of the students.
- Introducing NEP 2020
- Continuing teaching learning during Covid19 pandemic
- Ensuring facilities for CBCS and NEP 2020
- Encouragement for integration of ICT in teaching learning system.
- Motivating departments to organize seminars.
- Inclusion of classes in the college routine for co-curricular activities like Students' Seminar, Value and Ethic Education, Yoga/Karate etc. for holistic development.
- Organization of collaborative programmes on Career counseling, Guidance to competitive examinations, educational tour etc for capacity building and skill development of students.
- Encouragement to involve students in various extension and social outreach activities mainly through NSS Unit of the College.
- Arrangement of Mentoring of the students to identify and solve problems of the students at individual level.
- Reviewing the learning outcomes and students' progress through Internal assessments and class tests.
- Celebrating 'Vana Mahotsav' (Forest Week) by planting saplings to maintain green campus and spread awareness
- Organising CBCS orientation programme for semester - I students
- Initiating Gender audit and Gender action Plan
- Starting at least two parent-teachers meeting in each semester;
- Organising Blood donation camp in order to grow sense of morality, ethics and awareness among the stakeholders of the college.
- Observing World Yoga Day, Horror of Partition Day, Ajadi-ka Amrit-Mahotsav, Har Ghar Tiranga, Birthday celebration of Ishwar Chandra Vidyasagar, Sangbidhan Divas, Youth Day, Republic Day, National Girls' Child Day, International Mother Language Day, Hul Diwas, Birthday Celebration of Rabindranath Tagore, Aids Day etc.
- Organising programme on Zero-tolerance towards woman-harassment policy of the college.
- Initiatives during Pandemic.
- Introduction of new courses.
- Initiating CAS (Promotion)
- Decreasing power electricity consumption

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The institution upholds gender equity in truest of its terms. Gender related programs have been carried out throughout the year in both curricular and co-curricular aspects during the last five years. The initiatives include:

#### **1. Gender Audit has been introduced in the year 2022-2023**

#### **2. Gender Equity & Sensitization in curricular part:**

CBCS has been introduced in the year 2017. Different subjects have topics related to Gender. Subjects like Geography, Economics, History, Political Science, Mass Communication and Journalism and English include studies of human development index and gender development index, Women studies, Gender and education in India, Feminist approach of Public Administration and human morale in an organizational structure, studies of gender bias, women equality, women empowerment, women movements, changing nature of caste and dynamics women, women participation in various sphere, reservation, their security concern, and women riot and gender identity, discrimination and violence against women, gender sensitization, gender studies under the light of media, and feminist perspective to studying literature including representation of women sexualities, gynocriticism and *écriture feminine* and other modern cross cutting issues of sexualities related to men, women and transgender.

#### **3. Gender Equity & Sensitization in co-curricular activities during last Five Years:**

**Besides curricular following co-curricular activities have been carried out in the last five years:**

- An essay writing competition on Women Rights in India has been held on 11/09/2018.
- Observation of National Girl Child Day on 24.1.2020
- One-Day Institutional level Seminar on the topic *Baisamyabaadi Lingaprabhuttwa o Akhyankatha* was organized on 29/04/2022
- Awareness Camp on Cervical cancer: Early detection, Screening and Prevention has been organized on March 4, 2023.
- National Girl Child Day was observed on 24.1.2023
- One-Day talk on the topic *Gender Sensitization: Sexuality and Taboo* on February 6, 2023

#### **4. Facilities for Women on Campus**

Suggestion/Complaint boxes are kept in the college campus to lodge grievances of any sort without any fear, hesitation or compulsion.

Self Defence training through regular classes of Taekwondo Marshal art.

ICC in accordance to Sexual Harassment at Workplace Act, 2013 and under the provisions of the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women employees and students in Higher Educational Institutions) Regulations,2015.

Women's Development Cell that focuses on holistic development of Girl students without any bias or gender discrimination.

Napkin Vending Machine in Girl's Common Room. The Girls Common room has indoor games facilities as well.

The campus is under C.C. T.V. surveillance along with 24x7 human surveillance. The administration is committed to the Safety and Security of students. The authority keeps regular telephonic contact with the O/C of the nearby Police Station (Saktigarh).

Various scholarships (*Kanyasree* for girls only) are provided from the government and the institution.

Geeta Bandyopadhyay Memorial Award is given to the highest scorer(female).

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of**

**students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institution follows a policy of inclusiveness striving at the eradication of discrimination of all sorts. The major crisis of the students in this institution coming from rural and economically poor background is financial. In addition to different government and non-governmental financial aids, the college provides financial assistance to many students through half and full waiving of the tuition fees to address the primary constraint. Moreover, the institution organises various programs to instill confidence and courage among all the learners aiming at holistic development.

List of Programs:

- **Observing important Days that promote inclusiveness like**

1. **Hool Divas**, the auspicious occasion of the Santhal rebellion against the British, on June 30.
2. **International Yoga Day** on June 21
3. International Mother's Language Day or **Bhasha Diwas** on February 21 to pay respect to the martyrs of Bhasha Andolon.
4. **25 she Baisakh** (birth anniversary) and **22 she Shrabon** (death anniversary) of Gurudev Rabindranath Tagore
5. **Vidyasagar Jayanti**, the Birth anniversary of the Renaissance pioneer who paved the way for female education and empowerment

- Celebrating occasions that promote cultural diversity like:

1. **Agomoni**: A Prelude to Durga Puja Festival. Durga puja has been declared as a cultural heritage by UNESCO.
2. The College **Annual Social**
3. **Vani Vandana followed by post-puja refreshments where students, teachers, non-teaching staff and even local villagers come together irrespective of their caste, creed or religion.**
4. **Vasanta Utsav** which celebrates new life, youth and spreads the message of cultural unity with the warmth of colours.

The institution has been engaged in the task of sensitizing its stake holders regarding constitutional obligations, its values and rights, duties and responsibilities of citizens.

List of Institutional initiatives:

- Observing important national days like:

1. Indian **Independence Day** is observed with due honour in the campus every year. The year 2023 marked the year where the nation celebrated Har Ghar Tiranga, as part of Azadi ka Amrit Mahotsav. Students under the banner of NSS and IQAC reached out to the local people to hand over the National Flag, our pride and honour, to all.

2. On the eve of Independence Day, the horrors of partition have been commemorated with due honour as **Partition Horrors Remembrance Day**.

3. **Republic Day** on January 26

4. The **Birth Anniversary of Netaji** Subhas Chandra Bose on January 23.

5. The birthday of Swami Vivekananda as **Youth Day**.

- The Year 2020 marked the beginning of the Celebration of Silver Jubilee year of college foundation, in the pandemic situation. In the following year the occasion was celebrated with due honour maintaining the protocols of the pandemic.

- Other important days like and occasions like

1. **Constitution Day** on November 26.

2. **Teachers' Day** on September 5

3. **Condolence meeting** to pay respect to the martyrs of Pulwama Attack on 14/2/2019

- **Blood Donation camps** are organised on September 4 to celebrate the birthday of Dr. Bhupendra Nath Dutta after whom the college has been named.

- Formulating and implementing the **Code of Professional Ethics and Conduct** for the stakeholders

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice – 1:**

*Jemon Khela Temni Je Kaaj: Community Engagement through Sports*

**The Context:**

The locality of Hatgobindapur comprises people of backward classes who have little exposure to quality training in sports. The playground of Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya has a mesmerizing effect on all. It attracts children from local as well as distant areas to play especially in the afternoon. Sports is one of the key areas of excellence in this college and the Department of Physical Education has been adding feathers to the hat relentlessly. Keeping in mind the motto of Gurudev Rabindranath Thakur, “*Shikshar modhye Krirarsthan boro*” (Sports has great significance in education), the institution has extended its sportsman expertise to the local students to nurture their talents. The best practice encourages the mission and vision of the college inculcating the motto espoused by Gurudev in his song “*Moder jemon Khela temni Je kaaj Janis naki ki bhai*” (As we play so we work, don’t you know dear).

**Objective:**

1. Identifying and Nurturing of the talent of playing football primarily for the College Football Team
2. searching of the talent of playing other games among school children so that they may have the option of taking sports as a career
3. to build confidence among the school students from marginalised sections to pursue sports in higher education
4. building affectionate bond with the local people
5. promotion of health and fitness of the local school children.

**The Practice:**

The training of local school children is offered by the teachers of the Department of Physical Education.



The training is given after the college hours. The school students love to play on the ground after their regular classes at their respective schools. Students from standard eight onwards are given the required training. The practice has been offered in an informal manner for many years. But the practice has been formalized since session 2022-2023 onwards when Memoranda of Understanding has been signed with different schools who have agreed to send eager and talented players for training. Students are trained to play different games like Football, Kho-Kho, Kabadi and Yoga.

### **Evidence of Success:**

The evidence of success is evident in the fact that nearly thirty students, among those who have taken training have chosen sports as their future career. They have enrolled themselves in this institution after passing out of their schools. Moreover, they have also excelled in their respective sports activity so that they have now moved on to take sports as their career. And some have got placement on the virtue of their sports skill.

### **Problems Encountered:**

The primary problem encountered is lack of awareness amongst the parents specially from backward caste and class regarding the scope as well as the necessity of sports in higher education. However, over the years confidence has developed in them. Second major problem is the lack of requisite number of teachers in the department who act as trainers of these young minds.

### **Best Practice 2:**

#### **Naari hok Kandari: Fostering Women Leadership**

##### **Context:**

Indian law-makers have time and again felt the need for women empowerment. Multiple projects have been launched to combat the social evils of female foeticide (*Beti bachao, Beti padao*), early drop-outs and child marriage (*Kanyashree* and *Rupashree*). It is noteworthy that the mission and vision of the governments have yielded fruit so that evils of the society have decreased over the years. However, the women in workforce still face gender bias. Often women face a glass ceiling that prevents them from advancing to the position of team leaders or policy makers at workplaces. Coined by feminist Marilyn Lodenaa, “glass ceiling” is primarily an invisible obstacle that marginalised genders face at workplace. In this context it can be asserted that this institution does not have any Glass Ceilings and adopts fair representation of women at all levels. Women employees have acted as the captain (*Kandari*), to remember the words of revolutionary poet Kazi Nazrul Islam, helping the college to sail through in its formative years.

##### **Objectives:**

1. To identify and promote strong leadership and growth of women as individuals in their own right.
2. To develop the self-confidence in women in achieving advancement of careers.
3. To promoting the principle of anti-discrimination and gender equality and discourage negative attitudes, behaviours, and beliefs of gender discrimination.
4. Increase the mass awareness and education on women’s roles and capabilities.

**Practice:**

The college has always been fair in its attitude to women staff. The employees have received fair opportunity in all academic and administrative bodies in this co-ed college. The academic as well as the administrative ambience of the college has garnered and supported women leaders. Under women leadership different programs have been organised for the upliftment of the girl students in the college. Workshops on art and craft in collaboration with Pidilite company, Cake-making (in Collaboration with District Kanyashree Prokolpo, Government of West Bengal), and self-defence programs have been organised.

The female employees have held leading positions like:

1. Principal/Teacher-in Charge and DDO
2. Governing Body Member
3. IQAC coordinators
4. Bursar
5. Teachers' Council Secretary and Assistant Secretary
6. Departmental Leaders
7. Purchase and RUSA Committee Convenors
8. SPIO

**Problems Encountered:**

Breaking the glass ceiling is itself addressing a traditional discrimination perpetrated against women on the basis of gender. The challenge is more from the society as working women have to balance their work load both at home and at the workplace. Women have to get rid of the sense of guilt that the society endorses upon them for focusing more on their career than on their family. The institution must continue to be inclusive and accentuate progress.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya has been named after the youngest brother of the illustrious son of India, Narendranath Dutta, known to all as Swami Vivekananda. Bhupendranath Dutta is a noted educationist who worked hard to spread education among the rural masses at Hatgobindapur and its surrounding areas in the colonial era. His lantern lectures instilled the zeal of education among the local people. The local people also played a significant role in Indian Independence Movement and subsequent social reforms that pervaded Bengal history. Many distinguished educationists, doctors, engineers, social workers and other dignitaries have their roots in the rural areas of Hatgobindapur. However, earlier this zeal for higher education has been confined to the affluent classes who could afford to move on to the local township of then Burdwan for higher studies. Hatgobindapur is one of the most prosperous blocks of the Purba Bardhaman district (West Bengal) in terms of agriculture. But ironically the majority of the population comprise the poor and backward classes whose education has been limited to higher secondary level because of their socio-economic constraints. Girls have had been the major sufferers as they were pushed to another society in absence of scope of higher education in the locality.

To pursue the ideals of Bhupendranath Dutta and fulfil his dreams the local patrons of education founded this institution with the mission and vision of spreading education to the local people especially the backward ones and named it after him as a tribute. The college stands unique for its beautiful green campus flattered with lush green ambience sprawling over an area of 8.65 acres of land. In the span of 27 years, the institution has succeeded in attracting students from even the local town and adjacent community blocks moving beyond its domain of eleven feeder schools. It has brought a significant section of the rural, poor and backward classes including the aboriginals within the domain of higher education. The college has guided many young minds to achieve success in diverse fields giving them strong wings to cross the boundary that put limitation upon them.

### **Soaring up to the Lights: The Distinctiveness**

The success of the students always becomes an inspiration for all for both the mentors and the mentee. Special acclaim may be given to the achievement of students in Sports. Sports activity is carried out under the aegis of the Department of Physical Education (PEGD). However, students from other disciplines have also participated and excelled in sports. The college has soared up high in the sky with the proud and continuous achievements of the students in diverse sports events like Football, Kho-Kho (Men and Women), Yoga, Handball, Basketball, Volleyball, Hapkido, Taekwondo and Athletics with Football remaining as the crown of all sports activity. The college boys were the National Champions (Reliance Foundation Youth Sports, RFYS) in the session 2019-2020. The team first topped the state as City Champions in West Bengal. Then it qualified for the national Championship by emerging as the East Zone champions and finally etched history to become National Champions.

The students have won awards in

#### **1. Kho-Kho (Women)**

Inter Collegiate Tournament, The University of Burdwan

Runners Up (2018-2019, 2019-2020);

Champions (2021-2022 & 2022-2023)

Inter College Sports and Games Championship, DPI Govt. Of West Bengal

Champion gold medal (2019-2020)

## **2. Kho-Kho (Men)**

Inter Collegiate Tournament, The University of Burdwan

Champions (2019-2020)

## **3. Yoga (Men)**

Inter Collegiate Tournament, The University of Burdwan

Champions (2018-2019)

## **4. Basketball (Men)**

Inter Collegiate Tournament, The University of Burdwan

Champions (2022-2023)

## **5. Football (men)**

Inter Collegiate Tournament, The University of Burdwan

Runners up 18-19

Champion Gold Medal (2019-2020, 2021-2022, 2022-23)

Inter College Sports and Games Championship, DPI Govt. Of West Bengal

Champion gold medal (2018-2019)

National Champions (Reliance Foundation Youth Sports, RFYS) in the session 2019-2020

## **6. Others (Athletics, Hapkido, Taekwondo)**

The achievements speak manifold in the backdrop that the majority of the players who have won medals belong to the reserved category. According to last census data 2011 hatgobindapur village located in the Bardhaman Block has 95.84% of rural population of which 39% is SC and 12.22% is ST. The percentage of players belonging to the reserved category is 53%, 67%, 56% and 66% in the sessions 2018-19, 2019-2020, 2021-2022 and 2022-2023 respectively. And the representation of woman players is also significant. Besides the above sports the students have participated in other sports activity like Handball,

Volleyball and Chess. It is a matter of great honour that four of our students, Subhendu Mandi, Rabi Das, Rabi Hasda and Surojit Hasda have moved forward to play in the prestigious Santosh Trophy Football (Senior National) in 2022. Rabi Das and Surojit Hasda have got gold medals at prestigious National Games. Truly have the students overcome the limitations of their background to lead the college to the limelight and create the institutional distinctiveness.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college continuously strives to realize its objective of providing quality higher education at an affordable cost to the students. Efforts have been made to meet the needs of classrooms of the students by constructing new buildings within our limited space, expanding offices and teachers' staff rooms. College is providing PG courses of Netaji Subhas Open University. The college wants to provide Post Graduate education opportunities to the students this college. The college has taken a decision to introduce P.G. Course in Bengali. Initiatives have also been taken to fully automate the library. The entire accounting system has been computerised which will help significantly in terms of transparency and data preservation.

We are using G-suite for online teaching learning since lock-down period. Departments like English, Geography are using Google Classroom, Google Meet extensively. We want to extend this among other departments also. Also we have a plan to build an online platform on Moodle for online teaching learning which uses four quadrant model of teaching.

We have revived the Medicinal Plant Garden to provide all round outlook of harvesting the facilities from the plant kingdom along with a scenic addition to this green environment

### Concluding Remarks :

The college has fulfilled the following advice of NAAC peer team visit in 2014.

- Fulfilled almost all the vacant post of Assistant Professor excepting one of Economics. One more post Bengali is now fulfilled in 2024.
- Appointed a full-time librarian in 2015
- Signed MoUs with different academic institutions and NGOs
- Purchased books for library amounting Rs. 15 Lakh from Rusa fund
- Funded Rs. 25 Lakh for infrastructural development to enhance more achievements in games and sports from RUSA fund
- Established a well-equipped LAN connected computer lab with 29 computers
- Arranged regular parent-teacher meeting
- Emphasized on ICT based teaching learning process since covid pandemic and experiential and interactive learning by students through seminar presentation and project work
- Upgraded both girls' and boys' common room with drinking water and clean toilet facilities

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification : 27 Answer After DVV Verification :20</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>671</td> <td>604</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>613</td> <td>210</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	671	604	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	613	210	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
671	604	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
613	210	0	0	0																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b> Answer before DVV Verification : 821 Answer after DVV Verification: 821</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website</p>																				
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p>2.1.2.1. <b>Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p>																				

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
370	476	453	436	477

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
370	446	453	424	466

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
63	61	56	33	27

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
62	60	55	32	26

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.0	0.0	0.0	0.6	1.95

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.0	0.0	0.0	00	1.05

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual**



**Property Rights (IPR) and entrepreneurship conducted during the last five years****3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	09	02	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	09	02	04

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	25	14	8	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	24	12	6	11

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	20	10	3	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	12	4	1	1

**3.4.3 Number of extension and outreach programs conducted by the institution through organized**

*forums including NSS/NCC with involvement of community during the last five years.*

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	1	1	2	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	1	3

Remark : Valeu updated as per supporting documents

**3.5.1** *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification : 22

Answer After DVV Verification :20

**4.1.2** *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3.23	13.36	30.16	39.39	39.92

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.83	12.59	30.05	36.22	38.87

**4.3.2** **Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 66

Answer after DVV Verification: 44

**4.4.1** *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.67	1.30	0.72	1.21	1.06

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0.534	0.866	0.312	0.345	0.685

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1936	1778	1316	1224	1077

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1920	1750	1300	1210	1050

Remark : Value updated as per supporting documents

**5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
92	83	67	20	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
76	71	58	10	7

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

*5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	7	0	8	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	1	0	6	2

5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
41	24	2	26	27

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	15	2	19	14

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	9	3	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	9	3	3	5

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	17	18	18

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	17	18	18

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: A. Any 4 or more of the above

7.1.2 **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

	<p>Answer before DVV Verification : A. 4 or All of the above</p> <p>Answer After DVV Verification: A. 4 or All of the above</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li>1. <b>Green audit / Environment audit</b></li> <li>2. <b>Energy audit</b></li> <li>3. <b>Clean and green campus initiatives</b></li> <li>4. <b>Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: A. All of the above</p>

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b></p> <p>Answer before DVV Verification : 86</p> <p>Answer after DVV Verification : 84</p>																				
1.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>81</td> <td>81</td> <td>82</td> <td>44</td> <td>38</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>81</td> <td>80</td> <td>82</td> <td>44</td> <td>37</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	81	81	82	44	38	2022-23	2021-22	2020-21	2019-20	2018-19	81	80	82	44	37
2022-23	2021-22	2020-21	2019-20	2018-19																	
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