The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> DR. BHUPENDRA NATH DUTTA SMRITI MAHAVIDYALAYA

1.2 Address Line 1

> P.O. - Hatgobindapur

Address Line 2

>

City/Town

> Purba Bardhaman

State

> West Bengal

Pin Code

> 713407

Institution e-mail address

> bhupendranathdutta@yahoo.com

Contact Nos.

> 0342-2584616, 2584960, 2584401

Name of the Head of the Institution:

> DR. NIRANJAN MONDAL (upto Dec 2016)
>
> DR. MD. SALAUDDIN KHAN

Tel. No. with STD Code:

> 0342-2584616

Mobile:

> 9635437777 /9474553046

Name of the IQAC Co-ordinator:	DR. MD. SALAUDDIN KHAN (Upto May, 2017) DR. DEVAMITRA CHAKRABORTY
Mobile:	9474553046/ 9433502821
IQAC e-mail address:	iqac2019_dbndsm@yahoo.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*   WBCOXX13688

1.4 NAAC Executive Committee No. & Date: EC(SC)/03/RAR/47
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.dbndsm.edu.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.47	2008	2014
2	2nd Cycle	B	2.61	2014	2019
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   08.12.2008

1.8 AQAR for the year *(for example 2010-11)*   2016 - 2017
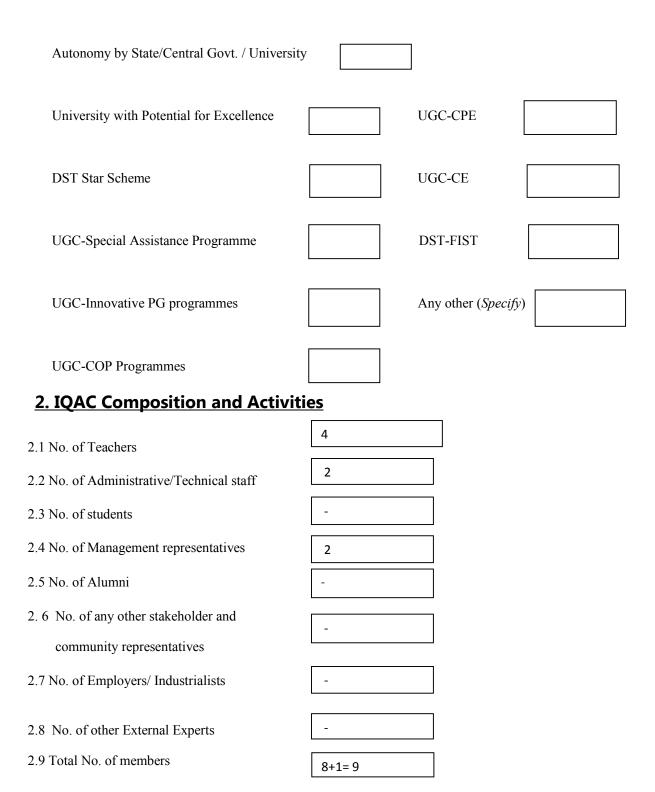
1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State [ ] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [√]   No [ ]

   Constituent College   Yes [ ]   No [ ]

   Autonomous college of UGC   Yes [ ]   No [ ]

   Regulatory Agency approved Institution   Yes [ ]   No [√]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                          Urban [ ]   Rural [√] Tribal [ ]

   Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

                       Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

   Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

   TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

   Others   (Specify)   [.   ]

1.12 Name of the Affiliating University *(for the Colleges)*   THE UNIVERSITY OF BURDWAN

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other *(Specify)*

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   4

2.2 No. of Administrative/Technical staff   2

2.3 No. of students   -

2.4 No. of Management representatives   2

2.5 No. of Alumni   -

2. 6 No. of any other stakeholder and

     community representatives   -

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   -

2.9 Total No. of members   8+1= 9

2.10 No. of IQAC meetings held   3

2.11 No. of meetings with various stakeholders: No.   [2]   Faculty   [1]

    Non-Teaching Staff Students   [1]   Alumni   [-]   Others   [-]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

    If yes, mention the amount   [   ]

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. [0]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

    (ii) Themes   [NA   ]

2.14 Significant Activities and contributions made by IQAC

    i) IQAC promoted the setting up of smart class room for better teaching learning process.

    ii) IQAC promoted the setting up of new Zoology lab for upgradation of the academic environment.
    iii) IQAC also contributed to the thought clean campus and green campus.

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality
    enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
i)To create smart class room.	i) Smart class room was set up.
ii) To build a new laboratory for Zoology Department.	ii) Laboratory was set up.
iii) To create environmental awareness among students.	iii) Awareness programme was conducted during the annual college social.

    * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

    Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

The Governing Body of the College approved the AQAR of 2016- 2017 and recommended the same for submission to the NAAC vide meeting resolution No 925(s) dated 08.02.2019.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	18			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	18			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	18

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New CBCS syllabus in the UG level was introduced by The University of Burdwan for the session 2017-18 in 11departments of humanities, 6 science departments and in the commerce department in this college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
27	21	6		

2.2 No. of permanent faculty with Ph.D.   18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
4	5						1	4	6

2.4 No. of Guest and Visiting faculty and Temporary faculty   PTTs - 17   Guest-32   [ ]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	23	12
Presented papers	4	19	5
Resource Persons	1	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Smart class room was set up for enhancing the use of ICT based teaching learning method. ICT based teaching-learning was continued. The lecture method of teaching was supplemented by using teaching aids, maps and charts. Educational excursions and field surveys had been organized each year.

2.7 Total No. of actual teaching days
     during this academic year

| 211 |

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

| NA |

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| 20 | 2 (Board of Study) | |

2.10 Average percentage of attendance of students

| 62% |

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons)	128		5.47	59.38		
B.Sc. (Hons)	38		38.57	47.37		
B.Com. (Hons)	4		25	75		
B.A. (Gen)	261			4.21	12.26	
B.Sc. (Gen)	24			50	4.17	
B.Com. (Gen)	6			-	33.33	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC helped the teaching departments in identifying the needs of the students. Departments organized tutorial class and were also encouraged to use ICT for better interaction in teaching and learning process. In this regard smart class room was set up. New science laboratory (Zoology) was set up.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1 (Winter School)
Others	1 (Short Term)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees (A)	Number of Vacant Positions (B)	Number of permanent positions filled during the Year (C)	Number of positions filled temporarily D)
Administrative Staff	13	-	-	-
Technical Staff	5	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> i)Encouraged teachers to undertake research works including minor and major research projects.
>
> ii) Teachers were allowed leave on duty to attend and present research papers at conferences and seminars.
> Iii) IQAC encouraged teachers to publish research works in different national and international journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1		
Outlay in Rs. Lakhs			9.53(in lakhs)	

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5			
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	25	14	
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings	1	3	

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-17	UGC	9,53,800.00	263079.00
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [1]   Chapters in Edited Books [1]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from   NA.

UGC-SAP [-]   CAS [-]   DST-FIST [ ]

DPE [-]   DBT Scheme/funds [ ]

3.9 For colleges   NA.   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons [2]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [2.63 (in lakhs)]   From Management of University/College [Nil]

Total [2.63(in lakhs)]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA.
	Granted	NA.
International	Applied	NA.
	Granted	NA.
Commercialised	Applied	NA.
	Granted	NA.

3.17 No. of research awards/ recognitions   received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College
	-		-	-	-	-

3.18 No. of faculty from the Institution
      who are Ph. D. Guides
      and students registered under them

`1`

`1`

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows `2`   Any other

3.21 No. of students Participated in NSS events:

University level `0`   State level `0`

National level `0`   International level `0`

3.22 No. of students participated in NCC events:

University level `0`   State level `0`

National level `0`   International level `0`

3.23 No. of Awards won in NSS:

University level `0`   State level `0`

National level `0`   International level `0`

3.24 No. of Awards won in NCC:

University level `0`   State level `0`

National level `0`   International level `0`

3.25 No. of Extension activities organized

University forum | - | College forum | 2 |

NCC | - | NSS | 1 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Blood donation camp held on 4th September 2016.

*Workshop on Art and Craft.
* Educational stalls where departmental students reach out to the common villagers to create awareness.

* Weekly medical health check up facility is available for students, employees and villagers free of cost.

* Plantation of new trees to promote green campus with indigenous variety.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.29 acres			
Class rooms	22			
Laboratories	8			
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	91.37(in lakhs)	.88 (in lakhs)	College	92.26(in lakhs)
Others				

4.2 Computerization of administration and library

Office work of the college had been computerized with internet facility. The College had a plan of automated library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16322	3814002.25	150	119320	16472	3933322.25
Reference Books	1207	376549.00	0	0	1207	376549.00
e-Books	-	-	-	-	-	-
Journals	3	35491.00	-	1360.00	-	36851.00
e-Journals	1	5900.00	-	-	1	5900.00
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	77	17	-	-	-	25	35	-
Added	2	2	-	-	-	-	-	-
Total	79	19	-	-	-	25	35	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Departments had been provided computers with internet. Teachers continued with the use of ICT resources available in the college for better teaching learning process. The faculty members are provided with computer and internet facilities as well as the benefit of printer and scanner in their respective departments.

4.6 Amount spent on maintenance in lakhs :

i) ICT
.92 (in lakhs)

ii) Campus Infrastructure and facilities
.82 (in lakhs)

iii) Equipments
.27(in lakhs)

iv) Others
Nil

Total :
2.02(in lakhs)

Criterion – V

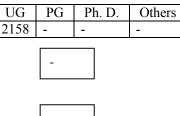## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

With the introduction of Online-admission, all information were displayed on the college website. Information were also displayed on the college notice board. Different sub-committees comprising teachers and non-teaching staff reached out to the students and made them aware of students support services.

5.2 Efforts made by the institution for tracking the progression

The institution encouraged the teaching departments to track the progression of their student individually. The college always tried its best to ensure that all the students passing out from this institution pursued higher education and got themselves employed in suitable jobs. The college as well as individual teachers provided necessary books and financial assistance in this rural college where most of the students are first generation learners   coming from poor background.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2158	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
1067	49.44

Women

No	%
1091	50.56

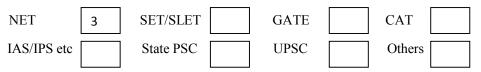| Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1102	504	283	446	-	2355	1005	993	238	415	-	2158

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College purchased weekly newspaper relating to employment like Employment News and Karmakshetra. The college also purchased Peshaprabesh for preparation of competitive examination. The books are kept in the library for the easy access of students.

No. of students beneficiaries   78

5.5 No. of students qualified in these examinations

NET   3   SET/SLET   GATE   CAT

IAS/IPS etc   State PSC   UPSC   Others

5.6 Details of student counselling and career guidance

NA

No. of students benefitted   Nil

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Gender harassment cell was formed. There was no case of sexual harassment in the campus.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   91   National level   7   International level

No. of students participated in cultural events

State/ University level   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [3]   National level [5]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	515	176405.00
Financial support from government	1232	6583250.00
Financial support from other sources	26	117000.00
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [2]

5.13 Major grievances of students (if any) redressed: The college had a student grievance redressal cell. But there was no grievances submitted by the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

(i) To open new avenues for rural students for enabling them to pursue higher education
(ii) Higher education to socially backward students
(iii) Introduce job oriented courses to promote self employment opportunities
(iv) To give assistance to poor SC, ST and OBC students to continue their higher studies

6.2 Does the Institution has a management Information System

The Principal, The Governing Body, Teachers Council and the Non-teaching staff of the college worked in unison and give their best effort for proper implementation of plans and policies of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college of the University of Burdwan, the Institution implemented the curriculum notified by the University. Teachers of different departments participated in the workshop organized by the University of Burdwan for introduction of CBCS curriculum.

6.3.2 Teaching and Learning

Smart class room was set up. The Institution continued with various innovative strategies like use of ICT, arranging educational tours, Field survey, promoting library reading and equipping laboratories for quality improvement.

6.3.3 Examination and Evaluation

Internal examination and evaluation process was vested up respective teaching departments. Departments arranged class tests. Institution conducted the annual examination of 3 year degree courses following the examination schedule as notified by the University of Burdwan.

6.3.4 Research and Development

Promoted conducive environment for smooth functioning of major research project and minor research projects. Most of the teachers are Ph.D. holders and others are on the process of getting registered as a part- time Ph.D scholars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Different instruments were purchased in this year for the overall development of physical education department. And the institution continued with the quality related changes in the library. Teachers continued with the use of ICT for daily teaching learning process. The different laboratories were provided with instruments as and when required.

6.3.6 Human Resource Management

The Governing body, Teachers Council, Non-teaching staffs and students union were constituted as per the relevant laws and statues.

6.3.7 Faculty and Staff recruitment

Faculty and non-teaching staff were recruited as per UGC and State Govt. norms. Full time faculty were appointed from WBCSC empanelled teacher candidates. Guest teachers are recruited by respective expert committees which included University experts, Principal and representative of the concerned department.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

Students were admitted on the basis of merit. Government and University rules and reservation policies are strictly followed. The College web-site and prospectus provided data and information relating to the institution. Online admission had been continued in B.A., B.Sc., and B.Com. Honours and General courses.

6.4 Welfare schemes for

Teaching	Employees Co-operative Credit Society Ltd. & GSLI
Non teaching	Employees Co-operative Credit Society Ltd. & GSLI
Students	Different Scholarship provided by Govt. and Non-Govt. Institution and college, student aid fund, Half free and full free and railway concession

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	-
Administrative	No	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NA

6.12 Activities and support from the Parent – Teacher Association

Parents-Teachers meeting were held to discuss various issues.

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Regular cleaning, pruning and maintenance of the green campus was done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> The department of Physical Education set up a yoga centre for overall development of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The following actions were taken based on the plan of action decided at the beginning of the year:-
> i) Smart class room was constructed.
> iii)Beautification of the college campus was assured.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> (i) Blood donation camp
> (ii) Exhibition by students where they had direct interaction with the villagers
> (iii) Healthy teachers –student relationship
> (iv) Give assistance to poor SC, ST, OBC and minority students

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Regular environmental classes were organized to create awareness among students. Regular cleaning of the campus was assured. College enjoyed the lofty ambience of lush greenery. Pond was cleaned to maintain pond eco-system.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: (i) Well qualified, skilled and research-oriented teachers ;
(ii) Professionally skilled non-teaching staff ;
(iii) Cordial relationship among the stakeholders ;

Weakness: (i) Shortage of permanent faculty ;
(ii) Shortage of adequate number of non-teaching staff ;
(iii) The college authority has to recruit temporary guest faculties
for the proper management of teaching-learning process ;
(iv) Non-teaching posts are yet to be sanctioned by the state government for
proper functioning of the office and laboratories of different science subjects;

Opportunities: (i) A large and green college campus ;
(ii) Huge infrastructural development ;
(iii) Adequate number of books and journals in the library ;
(iv) Increasing use of ICT in class rooms and office ;
(v) Available safe drinking water ;
(vi) Peaceful and healthy atmosphere ;

Threats: (i) Paucity of fund for improvement of infrastructure and library ;
(ii) Drop out problem;

8. **Plans of institution for next year**

* To promote the cause of women empowerment in the college premises.

*To form Internal Complaints Committee and Women's' Development Cell as per UGC guideline.

* To set up a seminar hall.
* To upgrade the Smart class room for better teaching learning process.
*To install water cooler cum purifier.
*To create a cycle stand.
*To prepare a toilet block for students.

Name   <u>Dr. Srabani Bose</u>   *Name*   <u>Dr. Nirupama Bhattacharyya Goswami</u>

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

<u>**Annexure**</u>

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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